



THE UNIVERSITY OF BRITISH COLUMBIA

Pharmacy Undergraduate Society

2405 Wesbrook Mall

Vancouver, B.C. Canada V6T 1Z3

Website: www.pharmacy.ubc.ca/programs/student/phus/

PhUS Council Minutes

Jan 19, 2015

Room 3208

Attendance: Mitch Prasad, Angela Ji, Dwayne S. da Silva, Brad de Hart, Jackson Steward, Geoff Martinson, Tom Wierzbicki, Yolanda Lin, Hafeez Dossa, Stephanie Song, Jeremy Antepyan, Kevin Sin, Andrew Rix, Latashya Truong, Gordon Ling, Moh Kazem, Jessica Tran, Ana Baskalovic, Elaine Chang

Guests:

Absences: Chloe Van, Jacky Tang, Lingxi Li, Janina Tan, Sunil Fazaluddin, Jennifer Chatterton, Dr Wayne Riggs, Michael Lee

Regrets: Scott Chen, Jarred Kelly, Rachel Edey, Jerry Mejia

Meeting called to order at: 12:12pm

1. Approval of Minutes

Moved: Hafeez; **Seconded:** Andrew

That PhUS council approves the minutes for Jan 14/15 as written and adopts the agenda for Jan 19/15 as written.

2. Standing Business:

BIRT the Pharmacy Undergraduate Society allows external speakers to speak free of charge to students if they are not advocating for their company and a representative of the society has reviewed that speaker's presentation materials in advance.

Approved: All | **Objections:** None | **Abstained:** Tom, Dwayne

3. Discussions:

1. Budgeting 101: Cheques, Contracts and You - Brad

- Budgets are sent in quarterly, thus we will be working with Benton's budget until June
- Social revenue costs include funding for events including Gala and Skits Night
 - Skits Night - no tickets will be provided to students who did not yet pay their \$10 student fees; they will have the option of paying for both Skits Night tickets and

student fees should they wish. A spreadsheet with these students' names will be provided closer to the beginning of ticket sales.

- Contracts and reimbursement information will be provided for council at the next meeting

2. Mobile App - Gordon

- The app will include the following components
 - Room bookings
 - PhUS announcements
 - Tabs for clubs
 - Gordon will be talking to clubs about the content they wish to have up on the app
 - OEE rotation information – contain a database on the app by location
 - Will require entire student population's effort
 - Can include feedback about preceptors and sites, contact information for housing
- Can potentially generate revenue for council from the app by allowing advertisements
- Prototype of the app will be available by next month
- Copyright off the programming will go to Gordon

3. Study room booking - Dwayne

- Rooms on the fourth to sixth floors are unavailable to be student study spaces. However, the Faculty can potentially open the 5th floor and the CAPS room during exam season
- Talking about the possibility of having two rooms available for student bookings for meetings or special events
 - Still need to decide the number of people required for booking and number of times an organization or group can book a room in a certain time period
 - Sign up will be conducted through Google forms
- Will need to communicate with Peer Tutors regarding bookable space
- Discussions will be continued next meeting

4. PAM - Elaine, Kevin, Moh

- PAM Executive Committee currently has 16 positions
- Have received 17 applicants for the executive committee, but certain spots are highly contested
 - May ask applicants to switch over to another position
 - Applicants are mainly first and second years
 - Persons are limited to 1 position per person
- Currently have 17 volunteer applications
- Last year was the first time that PAM was conducted; it had worked out pretty well but many other pharmacy-related events also occurred during March – will try to include other events as part of PAM
 - Kevin reaching out to other clubs, want to put up a united front for pharmacy
- Please consult PAM coordinators you or your club/organization will be planning an event in March

1. Round Table:

Faculty	
President	<ul style="list-style-type: none"> • College of Health Disciplines representative will be coming in to talk about changes to the CHD Wednesday January 21 from 12-1pm in room 3340
Secretary	
VP External	
VP Internal	<ul style="list-style-type: none"> • Lounge: <ul style="list-style-type: none"> ○ Purchased new reusable cups and plates ○ Cleaned up lounge and office – please contact VPI if you want storage in the offices ○ New coffee machine will be arriving soon ○ Obtained new fooseball table • PhUS Orientation: will occur on Monday January 26 at 5:30pm • PhUS Retreat: please fill out your choice of date on our Facebook group
VP Social	
VP Sponsorship	
VP Finance	<ul style="list-style-type: none"> • Year reps – year events allotted \$350 • Skits night – \$250 are allotted to each year
VP PR	
Communications Officer	
Senate	
Sports Rep	<ul style="list-style-type: none"> • Pharmacy Ski Trip: Jan 23-25, 2015 • Sports Night tentative dates: Mar 13 or 20, 2015
Grad	<ul style="list-style-type: none"> • May 27 – Graduation Ceremony • May 29 – Tentative date of the Graduation Dinner at Sheraton
1st Year	
2nd Year	
3rd Year	

4th Year	
CAPSI	<ul style="list-style-type: none"> • Application for the Teva-Canada Strategic Planning Seminar is currently open; please apply at http://bit.ly/1sTVLrp
LKS	
Kappa Psi	
Rho Chi	<ul style="list-style-type: none"> • Looking into planning an SSRP information meeting during the first week of Feb at Room 3340, date and time TBA
CHIUS	
PSSJ	
Yearbook	
HSSA	<ul style="list-style-type: none"> • Has a volunteer opportunity for pharmacy students to advocate our profession to elementary schools <ul style="list-style-type: none"> ○ When: Feb 19-20 (during reading break) ○ Who: Students from a variety of healthcare professions ○ Contact: brielle.perler@alumni.ubc.ca
CSHP	
BCPhA	
UAEM	

Meeting adjourned at: 12:53pm

Moved: Brad; **Seconded:** Angela

Be it resolved that PhUS council adjourns the meeting.

Approved: All | **Objections:** None | **Abstained:**