



THE UNIVERSITY OF BRITISH COLUMBIA

Pharmacy Undergraduate Society

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Website: [www.pharmacy.ubc.ca/programs/student/phus/](http://www.pharmacy.ubc.ca/programs/student/phus/)

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## PhUS Council Minutes

Sept. 10, 2014

Room 3208

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**Attendance:** Benton Attfield, Yoshi Ito, Katherine Go, Andrew, Charles Choi, Mitch, Bradley de Hart, Hafeez Dossa, Sunil Fazaluddin, Ying Wang, Mandy Chung, Dr. Riggs, Jennifer Chatterton, Ricky Wu, Candice Leung, Jason Alessio, Latashya Truong, Patrick Falkiner, Jarred Kelly, Jessica Tran, Aaliyah Daulat, Alysa Pompeo, Moh Kazem,

**Guests:** Angela Ji

**Absences:** Tom Wierzbicki

**Regrets:** Julie Chang

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**Meeting called to order at: 12:05pm**

### 1.0 Approval of Minutes

Moved Brad; Seconded Benton

That PhUS council approves the minutes for April 2, 2014 as written and adopts the agenda for Sept 10, 2014 as written.

### 2.0 Standing Business:

**2.1) Notwithstanding article 8; Section 1:** The need to self-appoint a new secretary due to unforeseen circumstances

- At the moment PhUS does not have a secretary, the reason cannot be disclosed.
- Due to the fact it is in the middle of term, the notwithstanding clause article 8-Section 1 allows Council to self-appoint a new secretary as interim until the First Slate elections.
  - Angela Ji has stepped forward to be a candidate
- Angela Ji's qualifications:
  - Head of the Committee that put together the first Pharmacy Orientation for First years that was run solely by a student committee made up of 15 students

Moved Yoshi, Seconded Katherine,

BIRT PhUS approves the appointment of Angela Ji as interim PhUS Secretary until the First Slate Elections in November.

**Approved:** All | **Objections:** None | **Abstained:** None

## **2.2) First Year Elections for Year Rep and GC**

- Sunil, Hafeez and Brad have volunteered to take lead over these elections
  - They will make an announcement tomorrow (Thursday Sept. 11/14) to the 1<sup>st</sup> Year class informing them of the roles and election time.
- **Election Time:** Tuesday (Sept 16/14) at 1:35pm
  - Professors have been informed, and they approve, also been warned that it could take 20-30minutes.

## **3.0 Discussions:**

### **3.1) Room Booking System and Room Policies**

(Need to discuss how we can set up an online system for room bookings, and come to a conclusion about the rules for room use)

- As discussed in the most recent SPACE Committee meeting due to inappropriate use of the rooms there are some limitations to the available rooms for student use.
  - Inappropriate use include:
    - Students sleeping over
    - Pharmacy students handing over their cards to non-Pharmacy students for access
    - Vandalism and stolen items
- There is currently not enough security to keep track of everything and because of this the Faculty has decided to limit the hours of the building to 7am-12am
  - The time before or after this allotted time, there will be NO access to the building (even as a Pharmacy student)
  - The building will no longer have 24h access and this will be a trial run
- Due to the limited space and rooms – Faculty and staff have asked PhUS to be in charge of booking rooms.
  - Bookable rooms: 3124, 3122, 3120, 3116, 3118, 3114, 3112, 3204, 3203, 3202

#### **3.1.a) Discussion Re: PhUS managing Room bookings:**

- Do not want to book these rooms as it will be complicated
- Small CAPS rooms will no longer be accessible to students due to inappropriate use
- Students are continuing to express concerns of limited study spaces
  - However, due to the poor use of spaces the main focus should be implementing room policies
- PhUS Council is in favour of not making the room (mentioned above) bookable due to complexity of having to make a booking system
- Proposed room polices for applicable rooms:
  - Silent studying at all times (unless the group is collectively studying together)
  - Any pharmacy student can join a table as long as seats are vacant.
  - The use of the TV screen is only permitted if no other pharmacy students or groups are studying in the same room or has consent from others.
- Concern about making the rooms bookable is that a room booking system will be difficult to organize and manage.

- There are other spaces for group work besides booking the small rooms:
  - 3208 outside of CAPS is available
  - Concern: 3208 and 3201 becomes inaccessible past 5pm
    - Dr. Riggs says he can address this with the Dean to change the hours of the room
    - As long as proper care and easy to grant access through UBC Cards
- Also Peer tutors need space and so because this is a course they have priority over room bookings.
  - There are considerations that Multipurpose room may also be available for them
- Considering: Atrium as potential to change around to maximize the amount of study spaces for students

### **3.1.b) Discussion Re: Room Renovations:**

- Dr. Riggs has informed Council that there is a plan to renovate the PBL rooms (without windows) and create larger classroom sized rooms
- This was an Executive decision to improve utilization of current space available
  - The classroom size would help to accommodate electives
- December of this year renovations will occur
- Will it be okay to use as study rooms if there are no classes scheduled

### **3.1.c) Discussion Re: Security**

- Currently West and North rooms right now and so ANY students are able to come in and study – compared to last year where Card access will be needed
- → Unsure why the change has been made, Dr. Riggs will find out more about this
- Currently the doors beep if they are open for too long
- Enrollment Services and Scheduling services want the building to be open until 10pm
  - But are unwilling to pay for the cost of extra security (because there are expensive displays)
  - Cost for the extra security b/w 5pm and midnight is considerably expensive
  - PHARMACY students should be responsible it is their building (do not share cards)

### **3.1.d) Discussion Re: Exam Season:**

- During exam season, students are requesting if hours can be extended (from the 7am-12am as previously mentioned).
  - Dr. Riggs will discuss this with the Dean.

### **Conclusion:**

- Yoshi will revise Room Policies and then send them out to council for viewing and input/discussion.
- The final draft will then be sent to SPACE Committee

### **3.2) Council Photos for Artona (Andrew Fong)**

(Setting up a date to get our pictures taken)

- Grad Rep Andrew Fong

Place: Artona Studio on Cambie and W12th Ave (same place as last time)

- Artona is willing to come here, but best scenario would be to go to them and have pictures taken in their special studio.

### **3.2.a) Discussion Re: Dates**

- Dec 1<sup>st</sup> to Jan 19<sup>th</sup> → these dates are set aside for the GRAD CLASS (4<sup>th</sup> Years)
  - Before school ends would be ideal
- We can set a date anytime within those dates, though the hard deadline is **Feb 2<sup>nd</sup>**
  - After we have to submit for the composite
- Artona has a Google doc like schedule but if we want to set a date they are willing to add it
- **Deadline:** Calendar schedule for Grad class is Dec 1 and so Andrew will email a week before and set a hard date for PhUS to come in and get their pictures taken

### **3.3) Clubs Night – PhUS Booth** (Review of what to include in the presentation)

- Yoshi has a slide presentation for the PhUS booth
- Clubs Night is at 6pm tonight, if anyone has time to make it, please come!

### **3.4) Review of “The Great Pharmacy Adventure” – First Year Orientations**

(First ever Pharmacy student orientations day was on Sept 6<sup>th</sup>)

- Current initiative is to relocate the money and enhance the 1<sup>st</sup> Year experience
  - “The Great Pharmacy Adventure” (1<sup>st</sup> Year Orientations)

### **Discussion Re: Continuity of “The Great Pharmacy Adventure”**

- This student led orientation is different from the one that PhUS runs with the Faculty, this “Adventure” was initiated by 2<sup>nd</sup> years (Angela Ji : head of the committee)
  - There was a 15-persons committee
  - They gathered sponsors for the drinks (water, red bull, Safeway)
  - They created a Scavenger hunt for the 1<sup>st</sup> Years (Impressive and incredibly creative)
  - There were about 40-ish volunteers signed up that help
- Cost: \$30/student (paid by the 1<sup>st</sup> Year) –
  - About 110ish 1<sup>st</sup> years came out (This is a great turnout)
  - **Feedback:** Able to increase price if needed (1<sup>st</sup> years are okay with that)
- **Continuation:** Leaders are encouraged to continue communication with their “Pharmies”
  - This can help replace BBBS Night (which is not very continuous and not very helpful in creating a relationship/mentorship)
- PhUS will continue to work with this committee and hope to keep this continuous
  - PhUS was really impressed with the organization as it was done outside of council
- This is an event that needs to be organized in the summer
  - Possibly consider smaller council
- Need to have a portfolio to help ensure that this event keeps going on throughout the years
  - Transition reports will be handed in from the members to help create this portfolio

- The event went very well
  - **Freebies:** Drawstring bags, Tshirts and Earbuds

### **3.5) Amendment to the Big Brother Big Sister Night – Cancelled**

(This will be discontinued due to transition of the secretary position and the startup of the new Peer Mentorship Program)

(Also will be discussing the reallocation of the money – as above)

#### ***Problems with Big Brother Big Sister Night***

- This event is informal and nothing is really set to continue the relationship
- Most of the funding goes towards pizza
- Currently there is a new initiative implemented by the Faculty (Directed Studies Student: Renee Dagenais) – **Peer Mentorship –Kick Off Event is Oct. 02/14**
  - Faculty is working to create a mentorship program with 3<sup>rd</sup> and 4<sup>th</sup> Years as mentors and 1<sup>st</sup> and 2<sup>nd</sup> Years as mentees.
  - This initiative is starting this year (Kick Off Event is Oct. 02/14)

#### ***Discussion Re: What to do with Dessert Competition?***

- Relocate the Dessert Competition to another event
  - Possible events to add the competition to:
    - Multicultural Potluck
    - Talent Show night is cancelled this year – no interest, so possibly make another event for this?
- Dessert Competition should be maintained as this fosters interaction within the upper years and allows for good teamwork and bonding times

### **3.6) Changes to Room Bookings and Availability by the Faculty**

(Implications on sponsorship money and relationship)

#### ***Current issue with Room Bookings: Lecture Halls have been booked externally***

- Now the large lecture hall (1101/1201) has been booked 12-1pm from external sources (i.e. UBC Scheduling Services)
- The university now has control over these rooms and they have PRIORITY over this as they are booking courses into these lectures
  - This is a Government requirement – it is under their control
  - This occurs with many faculty buildings
- Someone will need to be appointed to be assigned with Scheduling Services to communicate with them and use their current booking system
  - Currently it is through scheduling services and they will organize it for you
  - New scheduling software in October – and this allows ANYONE to go in and do a booking
- Currently adhoc bookings are NOT a priority
- This change in priority over the lecture hall creates problems with Sponsored events.
  - This affects WealthSense, Shoppers relationships
- Mondays and Fridays are being looked into for availability (1201 for Monday, and 1101 for Friday)

→ Also Dr. Verma has been generous in allowing 3208 to be used outside of CAPS time

- Wednesdays are fully booked by the University and will not be available for booking
- Possibility of suggesting a schedule to help organize events and bookings
- Rolling over priority is not sure (questionable) – Whether the same priority of booking occurs in the following year is unknown.
- **Biggest concern for the Students:** There is a lack of space in the building for study space and for club events.

**Club Meetings: ON PPT**

**ADDITIONAL DISCUSSION RE: INITIATION OF PEER MENTOR PROGRAM**

Dr. Riggs – More students are being isolated

Try to be more inclusive

Jennifer Chatterton will be spearheading the

**4.0 Round Table:**

<b>Faculty</b>	
<b>President</b>	
<b>Secretary</b>	
<b>VP External</b>	
<b>VP Internal</b>	
<b>VP Social</b>	
<b>VP Sponsorship</b>	
<b>VP Finance</b>	
<b>VP PR</b>	
<b>Communications Officer</b>	
<b>Senate</b>	
<b>Sports Rep</b>	
<b>Grad</b>	
<b>1<sup>st</sup> Year</b>	
<b>2<sup>nd</sup> Year</b>	
<b>3<sup>rd</sup> Year</b>	
<b>4<sup>th</sup> Year</b>	
<b>CAPSI</b>	
<b>LKS</b>	
<b>Kappa Psi</b>	
<b>Rho Chi</b>	<p><b>Contraceptive Conversation (for 3rd Years only)</b>  <b>What:</b> Kristen Gilbert from OPT will be presenting on how to connect with patients in a 'sex-positive' way.  <b>When:</b> Monday Sept 22, 2014 from 12-1pm  <b>Where:</b> Lecture Hall 1201 (London Drugs Theater Room)  <b>Why:</b> It is our responsibility as pharmacists and health care</p>

	<p>professionals to understand how to connect with patients and how to apply our knowledge acquired in the classroom to real-world and practical cases.</p> <p>Watch out for a PK Review Package prepared by Rho Chi and students who have taken Dr. Ensom's course. →Dr. Ensom has approved all the content in the review package</p>
<b>CHIUS</b>	
<b>PSSJ</b>	
<b>Yearbook</b>	<p>Mugshots this week as well as Yearbook Pick Up and Orders Early bird for Yearbooks ends on <b>Oct 24</b> - price is \$25 after it is \$30 +\$2 for personalization <b>Ice breaker:</b> Sept 15<sup>th</sup> at 12-1pm in <b>PHAR3208</b></p>
<b>HSSA</b>	
<b>CSHP</b>	

**Meeting adjourned at: 12: 55pm**

Moved Sunil; Seconded Mitch

That PhUS council adjourns the meeting.

**Approved:** All | **Objections:** None | **Abstained:** None