



**THE UNIVERSITY OF BRITISH COLUMBIA**  
**Pharmacy Undergraduate Society**  
2405 Wesbrook Mall  
Vancouver, B.C. Canada V6T 1Z3  
Website: [www.ubcphus.org](http://www.ubcphus.org)

**PhUS Council Minutes**  
**Oct 26, 2016**  
**PHAR 3110**

**Attendance:** Kevin Sin, Melina Huang, Jacqueline Sze (Proxy – Karen Wang), Brad de Hart, Taylor Jameson, Geoff Martinson, Simon Qi, Elaine Chang, Margaret Lu, Melina Huang, Hafeez Dossa, Sahil Ahuja, Jacqueline Kwok, Chiara Clemente, Lisa Wang, Miriam Ahmed, Simon Zhou, Marion Pearson

**Guests:**

**Absences:**

**Regrets:** Alex Assumption, Loreena Pang, Jerry Mejia, Kush Khanna, Thomas Tsuei, Stephanie Song

Meeting called to order at: 12:10PM

**Approval of Minutes**

**Moved:** Melina; **Seconded:** Taylor

Be it resolved that PhUS council approves the minutes for Oct 19/2016 as written and adopts the agenda for Oct 26/16 as written.

**Approved: All | Objections: | Abstained:**

**Standing Business:**

**Discussions:**

1. Fee Collection Changes – Geoff
  - Fee collections have finished and lockers have been assigned
  - Currently our student fees are divided (\$10 PhUS fee on top of AMS fees)
    - i. We considered combining it with the AMS fees in the past – AMS doesn't give back all of the money and it is split between 2 terms
    - ii. This is inconvenient for council to chase after people who don't pay fees, wastes Jonathan's time cutting locks, takes up atrium space
    - iii. Going forward: consider putting PhUS fees on top of tuition/AMS fees
      1. This would eliminate hassle, as well as require fourth years to automatically pay the full amount, rather than half (\$5)
    - iv. consider raising fee from \$10 to \$15 → cover shortfalls from AMS taking a share and provides more money for events
  - Social event costs
    - i. Last year we sold 500 tickets (increased from previous year's 400 tickets) for Skits night

- ii. Great Hall in the Nest doesn't have a stage or lighting, so these are additional costs
      - 1. Last year, we split the cost with Dance Club, which reduced our share of the expenses
    - iii. Gala prices depends on if Sheraton raises their costs
      - 1. This year, they are asking for \$30 000 alone for food and space
      - 2. If they raise their price to \$35 000 this ill still be the most inexpensive option
    - iv. Next year, predicting a \$2000-2500 increase in social event costs (Gala and Skits Night)
      - Mandatory fee collection gives students a chance to take yearbook photo and assign lockers
        - i. Consider having a designated Photo Day for students to take Yearbook photos
- 2. Sober Initiatives – Geoff
  - Event organizers can dedicate 1 person to be responsible
  - Events associated with (but not directly organized by) PhUS – How much liability do we have?
- 3. Online exam proctoring – Melina
  - We take many online exams (on Connect and all EoBs on ExamSoft for PharmDs)
  - UBC is working on upgrading their model of online proctoring: hire third party to monitor online exams (mostly with respect to distance education courses)
    - i. Software would gain access to webcam, keystrokes, eye movements, and screen capture
    - ii. Keep files for 1 year and 1 day after exams
  - Will send out survey in upcoming weeks to gauge student feedback
- 4. Sharing of open study spaces – Melina
  - Ongoing discussion on expanding study spaces all over campus and opening buildings after hours with student card access
  - Potential to open up pharmacy building to other students (logistics unclear)

**Round Table:**

Faculty	
President	<ul style="list-style-type: none"> <li>• November 25<sup>th</sup>: Alumni talk from 12-1pm</li> <li>• Dental Undergraduate Society (DUS) – host an interprofessional mixer               <ul style="list-style-type: none"> <li>○ Alex would be interested in contacting the DUS rep (Ruth)</li> </ul> </li> <li>• Concerns about building space and usage               <ul style="list-style-type: none"> <li>○ Please let Geoff or Kevin know if there are any inappropriate use of study rooms</li> </ul> </li> <li>• Meeting with AMS: Online voting in November               <ul style="list-style-type: none"> <li>○ Give people a week to decide if they want to run</li> <li>○ Aim for early November to allow time for spaces</li> <li>○ Allow 4<sup>th</sup> years on rotation to vote</li> </ul> </li> </ul>

<b>Secretary</b>	
<b>VP External</b>	<ul style="list-style-type: none"> <li>• Speed Network Event: November 9<sup>th</sup>, 5:30-9pm</li> <li>• Student Health Council: talk on the morning of Nov 17<sup>th</sup></li> <li>• BCPHA Speaker Series: November 24<sup>th</sup></li> <li>• AMS meeting about tutoring: will report details after it is finalized</li> <li>• Mental Health interprofessional event with Nursing in January</li> </ul>
<b>VP Internal</b>	<ul style="list-style-type: none"> <li>• Year reps and GCs please collect PhUS fees and give it to Brad</li> </ul>
<b>VP Academic</b>	
<b>VP Social</b>	<ul style="list-style-type: none"> <li>• Gala: October 28<sup>th</sup></li> <li>• Potential Halloween contest – years may organize contest, not faculty wide</li> </ul>
<b>VP Sponsorship</b>	
<b>VP Finance</b>	<ul style="list-style-type: none"> <li>• Working on reimbursements over the summer</li> <li>• Anything official documents with PhUS' name on it that need to be signed must be approved by AMS first</li> </ul>
<b>VP PR</b>	<ul style="list-style-type: none"> <li>• Upcoming referendum on whether or not this position will exist next year (Alex will speak further on this)</li> </ul>
<b>Communications Officer</b>	<ul style="list-style-type: none"> <li>• Funding applications on website</li> <li>• Working on new directory</li> </ul>
<b>Senate</b>	
<b>Sports Rep</b>	<ul style="list-style-type: none"> <li>• Ski trip: 3 potential dates <ul style="list-style-type: none"> <li>○ Feb 3-5 (Big White)</li> <li>○ Deposit due Nov. 10</li> </ul> </li> <li>• Dodgeball Night: November 25<sup>th</sup> (Friday)</li> </ul>
<b>Grad</b>	<ul style="list-style-type: none"> <li>• JP booklets will be coming next week (last day today to order)</li> <li>• Second order of name tags coming in this week</li> <li>• Potential: Halloween fundraiser</li> <li>• Grad Clothing Sale information will be posted soon</li> <li>• Rite-Aid event: November 8<sup>th</sup></li> </ul>
<b>1st Year</b>	

<b>2nd Year</b>	
<b>3rd Year</b>	<ul style="list-style-type: none"> <li>• Unipharm talks (2<sup>nd</sup> and 3<sup>rd</sup> years) – independent pharmacies started working together to order drugs in bulk and want to speak with 2<sup>nd</sup> and 3<sup>rd</sup> year classes</li> </ul>
<b>4th Year</b>	
<b>CAPSI</b>	
<b>LKS</b>	
<b>Kappa Psi</b>	
<b>Rho Chi</b>	
<b>CHIUS</b>	
<b>PSSJ</b>	
<b>Yearbook</b>	<p><b>Event Photography:</b> For any clubs that would like to have Yearbook take pictures for their event, feel free to send an email to <a href="mailto:photos.rxyearbook@gmail.com">photos.rxyearbook@gmail.com</a> and we'll organize photographers for your occasion.</p>
<b>HSSA</b>	
<b>CSHP</b>	
<b>BCPHA</b>	
<b>UAEM</b>	
<b>Choir</b>	<ul style="list-style-type: none"> <li>• Currently 2 keyboards are being stored in the PhUS lounge</li> <li>• Brainstorm ideas for future years, as access (esp after the front desk closes) may be an issue</li> </ul>

**Meeting adjourned at: 12:53PM**

**Moved:** Margaret; **Seconded:** Simon Zhou

Be it resolved that PhUS council adjourns the meeting.

**Approved: All | Objections: | Abstained:**