



THE UNIVERSITY OF BRITISH COLUMBIA
Pharmacy Undergraduate Society
2405 Wesbrook Mall
Vancouver, B.C. Canada V6T 1Z3
Website: www.ubcphus.org

PhUS Council Minutes
Sep 10, 2016
Cabin 14 - Whistler

Attendance: Kevin Sin, Hafeez Dossa, Sahil Ahuja, Loreena Pang, Jerry Mejia, Elaine Chang, Simon Zhou, Thomas Tsuei, Geoff Martinson, Taylor Jamieson, Margaret Lu, Jacqueline Sze, Brad de Hart, Simon Qi

Guests:

Absences:

Regrets:

Meeting called to order at: 10:35 PM

Approval of Minutes

Moved:: Seconded:

That PhUS council approves the minutes for Mar 30/16 as written and adopts the agenda for Sep 10/16 as written.

Standing Business:

Discussions:

1. GPA – Jacqueline
 - Expenses: ~\$6000-7000
 - Used around \$3000 of PhUS budget
 - Other considerations: keep it closer to campus, raise funds, spent too much time to icebreakers on campus, too much dead-time, activity leaders might not need to come as early, insurance – get access to orgsync
2. SDM BBQ Recap – Loreena, Simon
 - Overall: went really well
 - Future Improvements: more grills because line up this year is a bit long, start the grills earlier (~1h)
 - Budget to be reported → estimated net loss: \$0
3. Student led orientation – Kevin
 - Co-hosted with CAPSI → asked by Marion Pearson
 - Overall: went well
 - Faculty may cut the time down in the future
 - Winners from skits: Simon Zhou (1st session), Karan Khanna (2nd session), Joey Bhullar + Florence (3rd session)
 - Future Improvements: shorter introductions for council members, keep ppt shorter
4. Website - Sahil

- promote ubc.phus.org
 - needs to update the website (Margaret)
 - Keep ads out of website
 - Put sponsor logos on the website
5. Funding Applications
- Refer to documents titled “Travel Conference Fund (TCF)” and “Clubs Fund (CF)”
 - Professional Development Fund is now removed → now called Professional Initiative Fund
 - Create events (ie. Talks, resume building) that will benefit the general public
 - Travel and Conference Fund (renamed from Travel Fund): used for any type of travel and must be used for travel due to conferences
 - Selection process will be done by committee
 - Screen first then do it in a lottery system
 - Clubs Fund: new initiatives that benefit all pharmacy students, unexpected club funding shortfalls, anything that is vital to the survival of the club
 - Review funding applications and voting will occur at the next meeting (9/21)
6. Constitution and Bylaws
- Refer to document titled “Pharmacy Undergraduate Society Constitution and Bylaw”
 - Vice President, Public Relation
 - To be dissolved because the portfolio can be put under VP internal (ie. Clubs night under VP Internal’s portfolio) and VP external (ie. PAM under VP External’s portfolio)
 - Year reps and GC
 - Add fee collection into their role
 - Funding application committee members: include VP internal, Grad reps, Year rep, GC, and Liaison officers
 - Every committee member to review the constitution and vote by next meeting (9/21)
7. Academic Committee and E2P Committee
- Purpose: talk about issues that arise in different classes
 - Student progress committee
 - Professional Year 1 (PY1), Professional Year 2 (PY2): learning outcome checklists
 - Entry-to-PharmD (E2P) committee 2016-2017: evaluate program in general and not specifically academic portions
 - Representatives: Taylor Jamieson (to be confirmed) + Jerry Mejia (to be confirmed)
 - Meeting starts Sept 14th
 - Meeting every 2nd Wednesday in a month 1-3pm
 - Academic committee 2016-2017: evaluate academic aspects of students and see where students need help in → mostly course contents
 - Representatives: Alex Assumption (to be confirmed) + Simon Zhou (to be confirmed)
 - Meeting starts Sept 22nd
 - Meeting every 4th Thursday 9-11am
 - Taylor can contact Jeanette
8. Second Week of School (Fee Collections) – Geoff

- 12:00-1:30pm Sept 12-16
 - Fill out shift
 - Bring banner out
 - Tasks
 - Student List
 - Textbook Sales
 - Yearbook Photos (12-1)
 - Locker Assignments
 - Name Tag Collections
 - Student Directory
 - Student list (first and last name) will be provided to Kevin from faculty on Monday (9/12)
9. Speaker Series – Jerry
- Waiting for responses but have speakers in mind
10. BCPHA Sponsorship
- Speaker series, Networking night, grad events
 - BCPHA Commons should not be called the PhUS lounge on any official postings
11. Gala – Simon Qi and Loreena Pang
- Location: Sheraton
 - Date: October 28
 - Theme: Enchanted/Fairy tale
 - Entertainment: casino games, airbrush tattoo, photo booth
 - Sponsorship: potential exclusive sponsor
 - Always use Pfizer Consumer Health when referring to Pfizer (there are different branches)
12. Email Usage
- Options 1: use it through PhUS server → everything will be open to the communications officer
 - Options 2: recovery to president's email → president will be able to look through emails whenever
13. Sports Events
- Dodgeball night – November
 - Ski trip – February
14. Year Rep Elections
- 3rd week of September for first, second, third and fourth year at 1201
 - 1st year
 - Election officers: Brad and Hafeez
 - 2nd year: Thursday 11-12 with Dr. Lynn
 - 3rd year
 - 4th year
 - Election officers: cannot do it if you're interested in running for a position for your year
 - Sign up with Kevin if interested
15. AGM
- Open house before PhUS meeting and before elections (12-1)?
 - Awards and trophies presented at their respective events
16. Referendum Topics: Name change
- VP PR - removed
 - VP Sponsorship – previously Sponsorship Coordinator

17. Peer Mentorship Program (PMP)

18. Grad Budget

- Think of ideas for grad to generate revenue and let Melissa know

Round Table:

Faculty	
President	<ul style="list-style-type: none">• November 25th: Alumni talk from 12-1pm
Secretary	
VP External	<ul style="list-style-type: none">• Tutoring meeting with Colleen
VP Internal	<ul style="list-style-type: none">• Interclub at the end of September
VP Academic	<ul style="list-style-type: none">• Review the role of VP academic and put it on agenda item for discussion at the next meeting (9/21)
VP Social	<ul style="list-style-type: none">• Lipdub next weekend (9/17)
VP Sponsorship	
VP Finance	
VP PR	<ul style="list-style-type: none">• Clubs night on 9/14 Tuesday 5:30-7:30 (PhUS members to come at 5pm)
Communications Officer	<ul style="list-style-type: none">• Will put in funding applications on website soon
Senate	
Sports Rep	
Grad	
1st Year	
2nd Year	
3rd Year	
4th Year	
CAPSI	
LKS	
Kappa Psi	

Rho Chi	
CHIUS	
PSSJ	
Yearbook	Event Photography: For any clubs that would like to have Yearbook take pictures for their event, feel free to send an email to photos.rxyearbook@gmail.com and we'll organize photographers for your occasion.
HSSA	
CSHP	
BCPHA	
UAEM	

Meeting adjourned at: 2:00PM

Moved: Simon Z.; **Seconded:** Margaret

Be it resolved that PhUS council adjourns the meeting.

Approved: All | Objections: | Abstained: