



THE UNIVERSITY OF BRITISH COLUMBIA
Pharmacy Undergraduate Society
2405 Wesbrook Mall
Vancouver, B.C. Canada V6T 1Z3
Website: www.ubcphus.org

PhUS Council Agenda
Jan 18, 2017
PHAR 3110

Attendance: Alex Assumption, Simon Zhou, Simon Qi, Jerold Chu [proxy for Willie Bao], Thomas Tsuei, Emily Li, Mimi Wei, Riaaz Lalani, Sahil Ahuja, Lisa Wang, Melina Huang, Sam Chu, Margaret Lu, Jacqueline Kwok, Miriam Ahmed, Karan Khanna, Stephanie Song, Reanne Li, Abdelaziz Ahmed, Kimberely Erin

Guests:

Absence: Taylor Jameson

Regrets: Willie Bao, Kush Khanna, Chiara Clemente, Harjot Randhawa, Loreena Pang, Dr. Marion Pearson

Meeting called to order at: 12:01 PM

Approval of Minutes

Moved: Margaret Lu; **Seconded:** Lisa Wang

Be it resolved that PhUS council approves the minutes for Jan 11, 2017 as written and adopts the agenda for Jan 18, 2017 as written.

Approved: All | Objections: | Abstained:

Standing Business:

Be it resolved that the Pharmacy Undergraduate Society Council approves the retention of Simon Zhou on the Academic Committee, and Alex Assumption and Jerry Mejia on the E2P Programs Committee, while Taylor Jameson will be replaced by Willie Bao on the Academic Committee

Moved: Karan Khanna, **Seconded:** Stephanie Song

Approved: 18 | **Objections:** 0 | **Abstained:** Simon Zhou, Alex Assumption

Discussions:

1. PEAC Funding application – Simon Zhou
 - a. Criteria: if club wants to start an event & if it's vital to survival of their club
 - b. PEAC changed the approximation of their members (Facebook group said 70, but meetings have ~20-30 people attending)
 - c. Want to use the money for food and promotions (posters) = 60-70\$ per meeting
 - d. Requesting 250\$
 - e. In the past they've submitted an application that didn't meet our criteria and had inconsistencies – asked them to resubmit
 - f. In the past, have always been asked to fund pizza for club meetings
 - i. No progress on getting a pizza place as a sponsor

- g. May set a bad precedent – asked to fund pizza costs in the past and it was considered a one-time deal
 - h. Might make more sense to ask them to charge a membership fee
 - i. Some clubs may need funding applications for 2 terms
 - j. Clubs should apply for funding in advance – this application appears as if they already held some events and are seeking reimbursement
 - k. Using food as an incentive for people to attend is not an ideal situation because people may just attend for food and not become involved
 - l. This monetary model isn't very sustainable because they'll have to keep applying for funding for food
 - m. Should follow through with the clause from last year
 - n. Also need to add up their costs and ensure that the numbers work out properly
 - o. Motion on this will be passed next week
2. Academic & Programs Committees member motion – Alex
- a. Passed [see Standing Business]
3. 2017 Budget Review – Thomas
- a. Budget was set to deplete the surplus
 - b. Should set the budget so that it's balanced for the coming year
 - c. Social revenue: none from WB BBQ, revenue from skits night should be ~5-6k\$,
 - d. Membership revenue and locker revenue should be deposited soon
 - e. Sponsorship has exceeded expectations
 - f. Sports revenue has to be deposited
 - g. Current revenue is ~47k
 - h. Expenses
 - i. Gala went overbudget by a little bit
 - ii. Lounge expenses = have spent half the budget halfway through the year
 - 1. Also want to purchase a microwave for the lounge –if possible–
 - iii. Retreat: still waiting on CAPSI (Brad invoice)
 - iv. Office supplies are within budget
 - v. Sports night coming up – waiting for update from Sam & Hafeez
 - vi. Many miscellaneous expenses that still have to be reimbursed [also accounts for random Gala expenses]
 - vii. Pharmacist's letter was a surprise expense (had to pay 2 yrs amount = 12k) – one-time thing, will go back down to 6k\$
 - viii. PAM should be within the budget
 - 1. Still need to reimburse a few expenses <100\$ for Elaine
 - ix. Turnover dinner should be soon – will be within the budget, and if we exceed that, people will have to pay out of pocket
 - x. Sponsorship expense from last year with no description
 - xi. Clubs fund is well within budget – not many people are applying
 - xii. Trophies: only 88\$ spent last year
 - 1. Plaque with 40 spaces for Skits Night is under 400\$ and will last for 40 years
 - xiii. Conference subsidy available – increased for an unknown reason (have to verify what that is)
 - xiv. Year event from 3rd & 4th years hasn't been submitted yet
 - 1. 4th year may go towards grad
 - xv. PharmaGram funding goes toward PMP – still have 500\$ unspent
 - xvi. GPA has 6k\$ allocated but used less than half that last year
 - xvii. Academic initiatives have 500\$ allocated – very few people consider it so may want to axe this out

- xviii. Skits night may have to pay more this year because we can't collaborate rentals with another club this year – could also look into moving it up by a week to coincide with the Dance Club again [they usually have their events on the weekend]
- xix. Currently around ~30k in the red
 - 1. Will be getting 10k by the end of the term – so will be 20k in the red by the end of this year but this is manageable
 - 2. May have to increase locker fees if necessary
- i. Forecasted closing balance is ~22k\$ as of now (keep some money in reserve in case of emergencies)
- j. Grad committee used to have an account with the Faculty – they no longer want to do this so we can look at having it under PhUS or by itself under AMS
 - i. Start at \$0 every year – could look into making it a rule that one class has to leave money for the next year
 - ii. WealthSense Financial should provide 2100\$ to talk to 4th years

Round Table:

Faculty	
<p>President</p>	<ul style="list-style-type: none"> • Turnover reports: send them in to Alex or Riaaz <ul style="list-style-type: none"> ○ Still missing 4 • E2P Programs Committee meeting <ul style="list-style-type: none"> ○ There will be an Assessment Working Group formed regarding academic review (how students are tested and how lab exams are run) <ul style="list-style-type: none"> ▪ There should be one student spot open • Business cards <ul style="list-style-type: none"> ○ Fully reimburse: (1 in favour) ○ Reimburse 50% [cards have to have same design]: (10 in favour) ○ Don't reimburse: (5 in favour) • PhUS page use to promote club events (yearbook & Kappa Psi binders) <ul style="list-style-type: none"> ○ Getting more traffic has been a success ○ Posts are getting a lot more views now ○ Promoting club events: <ul style="list-style-type: none"> ▪ Possibly one major event per club ▪ Do a post once a week summarizing everything is also possible ▪ PhUS events could get diluted in everyone else's posts ▪ Could also utilize Margaret's video or promote pages • Roundtable submissions <ul style="list-style-type: none"> ○ Contact Riaaz to remove items • Feb 2nd Canuck game: 15 people or more get a discount • Bell Let's Talk: is on Jan 25th

	<ul style="list-style-type: none"> ○ Could look at what other pharmacy schools are doing ○ Could take a photo with the Let's Talk hats/signs/print stickers and post a link to donate ○ Could change profile pictures
Secretary	
VP External	
VP Internal	<ul style="list-style-type: none"> ● PhUS hoodies: can vote on a new colour (more PhUS centered colour) <ul style="list-style-type: none"> ○ Hoodie order ○ Voted to change the colour from maroon ● Planning a coffee house in March with Choir in the evening ● New Stapler and hole puncher for the computer lab. Calculator rental/borrow in Lounge. New metal forks, cups, mugs, bowls in Lounge. ● Interclub meeting will be Jan 23rd at 5 PM ● Deadline for voting on Turnover meeting is tomorrow ● Waiting for Faculty to get back to us
VP Academic	<ul style="list-style-type: none"> ● Free yoga classes -> full sign up, waitlist available. ● Time Management workshop happening Weds 18th at noon -> will report next week ● Does PhUS want to collaborate with CAPSI on IPE event? <ul style="list-style-type: none"> ○ CAPSI has been collaborating with NUS on an IPE case held after Reading Break ○ PhUS would like to collaborate with CAPSI on external IPE
VP Social	<ul style="list-style-type: none"> ● Idea to increase Skits Night tickets from 12\$ to 15\$ in order to make sure to break even – especially now that we can't split the costs with another club
VP Sponsorship	<ul style="list-style-type: none"> ● 4th year financial talks happening this Friday ● Debt Management seminar for all years this Friday in room 1201 ● New sponsors: Allergan may come in September/November. Shoppers wants to come in and do a presentation on their business model. ● Apotex may be able to fund trophies for Skits Night
VP Finance	<ul style="list-style-type: none"> ● Reimbursements need to go through Thomas
Communications Officer	<ul style="list-style-type: none"> ● Fill out the profile Google form – missing one person

	<ul style="list-style-type: none"> • Headshot scheduling for the website – use one of the photographers in PhUS council • Office hours proposal
Senate	<ul style="list-style-type: none"> • Student Pipeline applications have gone out. <ul style="list-style-type: none"> ◦ Need more 1st and 3rd year members
Sports Rep	
Grad	<ul style="list-style-type: none"> • 2018: will begin discussion soon – Skits night fundraising, Cake & Champagne • Hiring for committee
1st Year	<ul style="list-style-type: none"> • Games night planned for Feb 1st • Event at Bimini's/Pit planned for April 6th • Dean's Luncheon on 23rd
2nd Year	<ul style="list-style-type: none"> • Dean's Luncheon was on Monday: talked about academics, advocacy and electives
3rd Year	<ul style="list-style-type: none"> • Unipharm talks (2nd and 3rd years) – independent pharmacies started working together to order drugs in bulk and want to speak with 2nd and 3rd year classes • Dean Luncheon on Feb 27th
4th Year	<ul style="list-style-type: none"> • Collecting locker funds
CAPSI	<ul style="list-style-type: none"> • Dog session has been scheduled for March • PAM scheduling is underway – need to meet with Faculty
LKS	
Kappa Psi	<ul style="list-style-type: none"> • Initiation today
Rho Chi	
CHIUS	
PSSJ	<ul style="list-style-type: none"> • Still taking submissions for the journal, contact information on Facebook and their website.

Yearbook	Event Photography: For any clubs that would like to have Yearbook take pictures for their event, feel free to send an email to photos.rxyearbook@gmail.com and we'll organize photographers for your occasion.
HSSA	
CSHP	<ul style="list-style-type: none"> • Mentorship program applications are still open
BCPHA	
UAEM	
Choir	

Meeting adjourned at: 1:01 PM

Moved: Thomas Tsuei; **Seconded:** Margaret Lu

Be it resolved that PhUS council adjourns the meeting.

Approved: All | Objections: | Abstained: