



THE UNIVERSITY OF BRITISH COLUMBIA

Pharmacy Undergraduate Society

2405 Wesbrook Mall

Vancouver, B.C. Canada V6T 1Z3

Website: www.ubcphus.org

PhUS Council Meeting Minutes

September 27 2017

PHAR 3110

President	Alex Assumption	P	1st Year Rep	Chris Duke	P
VP Internal	Simon Zhou	Pr	1st Year GC	Danial Mojaab	P
VP External	Simon Qi	P	1st Year GC	Elisa Colasurdo	P
VP Academic	Willie Bao	P	2nd Year Rep	Tanya Koveshnikova	P
VP Finance	Thomas Tsuei	P	2nd Year GC	Michelle Ly	P
VP Social	Mimi Wei	P	2nd Year GC	Amy Kwan	R
VP Social	Emily Li	R	3rd Year Rep	Miriam Ahmed	P
Secretary	Riaaz Lalani	P	3rd Year GC	Harjot Randhawa	P
VP Sponsorship	Sahil Ahuja	P	3rd Year GC	Joey Bhullar	P
Senator	Lisa Wang	P	4th Year Rep (Term 1)	Anna Chen	P
Sports Rep	Sam Chu	P	Grad Rep (Term 1)	Loreena Pang	P
Communications Officer	Margaret Lu	P	Faculty	Sanda Jarvis Selinger	

Guests: Ada Mew, Jerold Chu (proxy for Simon Z.), Sharon Lau

Meeting called to order at: 12:02 PM

Approval of Minutes:

Be it resolved that PhUS Council approves the minutes for September 20, 2017 as written and adopts the Agenda for September 27, 2017 as written.

Moved: Thomas T. | **Seconded:** Margaret L.

Approved: All | **Objections:** | **Abstained:**

Standing Business:

Be it resolved that PhUS Council approves the funding application of the Minor Initiatives Fund and for a total of 500\$ allocated to this fund.

Moved: Sahil A. | **Seconded:** Anna C.

Approved: All | **Objections:** | **Abstained:**

Be it resolved that PhUS Council approves Anna Chen’s Minor Initiatives Fund application for a total of \$85.00

Moved: Sahil A. | **Seconded:** Willie B.

Approved: All | **Objections:** | **Abstained:** Anna C.

Be it resolved that PhUS Council approves the \$4,725 USD funding for renewing the subscription of Pharmacist’s Letter for the 2017-18 fiscal year.

Moved: Thomas T. | **Seconded:** Chris D.

Approved: All | **Objections:** | **Abstained:** 5 (Alex A., Thomas T., Sam C., Mimi W., Simon Qi)

Discussions:

1. MIF Application Approval (**Alex A.**)
 - 1.1. Need to discuss whether it's okay to reapply for funding for the same event at another time
2. MIF Application for Thrive Week (**Anna C.**)
 - 2.1. 85\$ application for UBC Thrive events
 - 2.2. First event in collaboration with UBC Yoga club Monday October 30th 5:30-6:30 PM
 - 2.2.1. Cost is 20\$ for yoga instructor
 - 2.3. Second event is the concert and lunch time resource booth Thursday Nov 2nd 11:30-12:30 PM
 - 2.3.1. 15\$ equipment rental
 - 2.3.2. 50\$ for supplies
3. Pharmacist's Letter (**Thomas T.**)
 - 3.1. Tilak Technologies Endowment
 - 3.1.1. Endowment of 18k with 3.5-4% interest which comes to ~1k annually
 - 3.1.2. Hasn't been used in 8 years – ~6k as reserve
 - 3.1.3. We can only use it for technological advancement for the students – Pharmacist's Letter would qualify
 - 3.1.4. Could also use the Endowment for other student initiatives
 - 3.1.5. Don't necessarily need to use the whole amount of the endowment
 - 3.1.6. Can come back to this once we see how finances are after Gala
 - 3.2. Need to make students more aware of resources rather than shutting down things when they're not being used
 - 3.2.1. Needs to be more introduced in the E2P program
 - 3.3. Would be difficult to know next year if more people used it because we don't have the numbers of people who do use it
 - 3.4. Also approached other student organizations such as CAPSI to contribute funding
 - 3.5. 4725 USD = 5900 CAD
 - 3.6. With the additional 1000\$ from the endowment and contribution from clubs, PhUS would be able to cover it more easily for the next year
 - 3.7. Easy to use, up to date and evidence based. Similar to a more portable version of RxFiles that we don't need to pay for.
 - 3.8. The long term plan is to increase student fees by another 5\$. Additionally, we would be able to look for more sponsors and other sources of funding in the meantime.
4. Drop-In Peer Tutoring Proposal (**Willie B.**)
 - 4.1. Recruit 2-6 students from each year to be drop-in peer tutors
 - 4.2. Have a small meeting room booked for 2-3 hours everyday
 - 4.3. Incentive for volunteers
 - 4.3.1. Guaranteed study room for their shift
 - 4.3.2. Free or discounted admission to PhUS events
 - 4.4. Could ask Rho Chi to supply
 - 4.5. Quality of tutoring and knowing what people would come in and ask is difficult to establish
 - 4.5.1. Feedback system
 - 4.5.2. Self-selection does assure some quality assurance
 - 4.6. As opposed to the review sessions, this is more meant for face to face contact
 - 4.6.1. Piazza does partially occupy this role
 - 4.7. People may come into the room for the study space but not use it to get tutoring
 - 4.7.1. Could potentially allow silent studying
5. Drafting "Study Room" Etiquette (**Willie B.**)
 - 5.1. Mandatory room sharing – no single occupancy
 - 5.2. Guidelines against monopolizing and socializing in rooms
6. Ski Trip (**Sam C.**)

- 6.1. Dec 1st-4th (last day of school to start of final exam period)
- 6.2. Approximately \$350
- 6.3. Subsidizing for PhUS
- 6.4. Working up a financial plan for Thomas to review
- 6.5. Accommodation, lift tickets and bus are covered
 - 6.5.1. People just need to pay for food
- 6.6. Signup sheet on year Facebook pages
- 6.7. Soft deadline is the 30th, will start booking once 20 people sign up
- 7. OEE Placements (**Tanya K.**)
 - 7.1. Need to all be on the same page and provide the same message to students
 - 7.2. Willie is the point of contact
 - 7.3. Can't give any further clarification until after the orientations for 2nd and 3rd years
 - 7.3.1. Ask students to approach OEE directly
 - 7.3.1.1. PhUS is not the primary source of the information
 - 7.3.1.2. If this is just brought up to PhUS, OEE doesn't know the depth to which student concerns are reaching
 - 7.4. Special consideration form was posted on Canvas
- 8. AGM Wrap Up – Council Feedback (**Margaret L.**)
 - 8.1. Form posted on Facebook group

Round Table:

Faculty	
President	<ul style="list-style-type: none"> 1. Mental Health Initiative – need manpower <ul style="list-style-type: none"> a. Involving Sharon and Joey 2. Survey feedback
Secretary	<ul style="list-style-type: none"> 1. Math tutorial on Wednesday 27th @ 5 PM room 1201
VP External	<ul style="list-style-type: none"> 1. BCPhA Speaker Series 2. Speed Networking
VP Internal	<ul style="list-style-type: none"> 1. Locker fee collection
VP Academic	
VP Social	<ul style="list-style-type: none"> 1. What's the PhUS will hopefully happen weekly
VP Sponsorship	<ul style="list-style-type: none"> 1. Scotiabank Lunch next Friday
VP Finance	
Communications Officer	
Senate	<ul style="list-style-type: none"> 1. Summer + September Senate Report <ul style="list-style-type: none"> a. Starting ad hoc committee for diversity
Sports Rep	
Grad	<ul style="list-style-type: none"> 1. Careers Avenue on Oct 4th – setting up interviews

1st Year	1. Nanomedicine event on Friday
2nd Year	Dean's Luncheon
3rd Year	Grad Co-Chair elections were today Dean's Luncheon Planning
4th Year	

Meeting adjourned at: 12:57 PM

Moved: Margaret L. | **Seconded:** Thomas T.

Be it resolved that PhUS council adjourns the meeting.

Approved: All | **Objections:** | **Abstained:**