



THE UNIVERSITY OF BRITISH COLUMBIA
Pharmacy Undergraduate Society
 2405 Wesbrook Mall
 Vancouver, B.C. Canada V6T 1Z3
 Website: www.ubcphus.org

PhUS Council Minutes
January 17 2018
PHAR 3110

President	Alex Assumption	P	1st Year Rep	Chris Duke	P
VP Internal	Mimi Wei	P	1st Year GC	Danial Mojaab	A
VP External	Amy Kwan	P	1st Year GC	Sellenne Dorus	P
VP Academic	Willie Bao	L	2nd Year Rep	Tanya Koveshnikova	P
VP Finance	Sherry Yu	P	2nd Year GC	Michelle Ly	P
VP Social	Elisa Colasurdo	P	2nd Year GC	Tina Shafiee	P
VP Social	Emily Li	P	3rd Year Rep	Miriam Ahmed	P
Secretary	Riaaz Lalani	P	3rd Year GC	Harjot Randhawa	P
VP Sponsorship	Alex Pai	P	3rd Year GC	Joey Bhullar	P
Senator	Lisa Wang	P	4th Year Rep (Term 2)	Stephanie Song	L
Sports Rep	Sam Chu	P	2018 Grad Rep (Term 2)	Melina Huang	P
Communications Officer	Margaret Lu	P	2019 Grad Reps	Arpita Patel	R
				Arielle Beauchesne	R
			Faculty	Kerry Wilbur	R
				Dr. Jarvis-Selinger	P
				Gloria Cheng	P

P (present) | **A** (absent) | **R** (regrets)

Guests: Sean Cardwell

Meeting called to order at: 12:00 PM

Approval of Minutes:

Be it resolved that PhUS Council approves the minutes for January 10, 2018 as written and adopts the Agenda for January 17, 2018 as written.

Moved: Tanya K. | **Seconded:** Lisa W.

Approved: All | **Objections:** 0 | **Abstained:** 2

Standing Business: None

Discussions:

- 1. Committee for Reappointment of Dean (Dr. Jarvis-Selinger)**
 - 1.1. Miriam, Margaret, Stephanie S. and Alex A. were part of the external review committee that created the report on the Dean's performance
 - 1.2. Committee will review the report and make a recommendation to the Provost for the reappointment of the Dean
 - 1.3. There is a position on the committee for a student representative
 - 1.4. Alex A. will be contacted and we'll be approached to determine who'll sit on the committee
- 2. Project for Rural e-Mentoring BC (Dr. Jarvis-Selinger)**
 - 2.1. Connects health science students with high school students in rural, remote and Aboriginal communities

- 2.2. Looking for advice on how to get the word out to recruit for mentors and student feedback
 - 2.2.1. 1 hour per week during the school term
 - 2.2.2. Put out a communication now to get people to subscribe to a newsletter if they're interested in participating
- 2.3. Opportunity to create Directed Studies and PHRM 473 opportunities
- 2.4. 2 schools will be coming on in February and another 2 a short while after
- 2.5. Now have a project manager to engage in regular communications
 - 2.5.1. Opportunity for student advisory group, updates to PhUS, engaging the Pipeline, etc.
- 2.6. First action plan will be to get the advertisement
- 3. GPA Executive Team Changes (**Riaaz L.**)
 - 3.1. Application timeline from 2017 was:
 - 3.1.1. Applications were open Feb 6th-20th which was unnecessarily long since most applications came in at the last minute
 - 3.1.2. Co-chair interviews were on March 8th
 - 3.1.3. Other interviews were on March 20th-27th
 - 3.2. This year classes will end on April 6th so timing-wise it'd be best to release them after Reading Week so that they would end before PhUS 2018 Elections begin
 - 3.2.1. Tentatively releasing applications Feb 26th and closing them on March 5th – depending on the timing of PhUS Elections
 - 3.2.2. If someone applies and then gets a PhUS position and feels like it's too much of a burden, they are free to withdraw their application
 - 3.3. Changes to be made:
 - 3.3.1. Splitting up Marketing (2) into Marketing – Design Coordinator (1) and Marketing – Advertisement Coordinator (1)
 - 3.3.2. Dissolving the GPA Webmaster position and folding responsibilities into Marketing – Advertisement Coordinator
 - 3.3.2.1. Limited responsibilities of Webmaster + limited connectivity with other committee members defeats the purpose of having the position
 - 3.3.2.2. Likely to have less applicants this year for the GPA team because 3rd years have 2 months of summer rotation and potential for September rotations
 - 3.3.3. Quantities of other positions will remain the same as prior: Events (3), Logistics (2), HR (3), Sponsorship (2) but the number of co-chairs is up to the 2018-19 Secretary
- 4. BCPhA Speaker Series (**Amy K.**)
 - 4.1. Currently being planned
 - 4.2. Sam Louie will be coming in
 - 4.3. Date TBD
- 5. Peer Tutoring (**Willie B.**)
 - 5.1. Budget hasn't been used as of yet, reserving for dog event
 - 5.1.1. Could be used for peer tutoring as an incentive to participate
 - 5.1.2. Could have 3 students per year for 3 years which would be \$90
 - 5.1.3. Normally we do the dog event with CAPSI which would run us about \$150 per term out of a \$500 budget
- 6. Skits Night (**Emily L.**)
 - 6.1. We could do March 29th which is the Thursday before Good Friday
 - 6.2. March 23rd is currently not a good option because it conflicts with Sports Night
 - 6.2.1. Sam will look into the potential to move Sports Night
 - 6.3. Alex P. needs to find sponsors soon so that their logos can go on the tickets
 - 6.3.1. Shoppers has already reached out
- 7. Pugs & Drugs (**Willie B.**)
 - 7.1. Has been booked for February 5th
 - 7.2. Need to book parking for volunteers

- 7.3. Waiting to see how many dogs and cars there are
- 8. DTP (Emily L.)
 - 8.1. Pit booked for February 16th
 - 8.2. 5\$ cover
 - 8.3. This year we'll be reaching out to other faculties to see if they want to come
- 9. Bell Let's Talk (Willie B.)
 - 9.1. SUS will be hosting an event so it might be better to participate in that rather than making our own separate event
 - 9.2. Could also both participate in and promote the SUS event and have our own small event
 - 9.3. Might be difficult to get pharmacy students to go out to further areas of campus to help out

Round Table:

Faculty	1. Gloria Cheng has come in to replace Karie Hanson
President	NTR
Secretary	1. Make sure to send in regrets through the form by the deadline of Monday 6 PM, otherwise it'll be regarded as an absence and you may be put up for review after 3 absences
VP External	<ul style="list-style-type: none"> 1. Executive offers for PAM were sent out last night <ul style="list-style-type: none"> a. Replacing Showcase with a pill drop where people can drop off their unused medications which helps reduce abuse potential. Shoppers has reached out to sponsor this event. b. Rho Chi and the faculty have agreed to collaborate for a pie night where the faculty will put on a presentation to talk about the admission process
VP Internal	<ul style="list-style-type: none"> 1. Lock cutting done periodically <ul style="list-style-type: none"> a. People have been putting locks on lockers that they haven't paid for – will give them notice to remove their items before cutting the locks 2. Email all event bookings to internal@ubcphus.org after date and booking have been confirmed 3. Interclub meeting on January 26th 4. Photoboosts for events <ul style="list-style-type: none"> a. Have photoboosts for events such as Valentine's Day the whole week and advertise them on the Facebook page
VP Academic	<ul style="list-style-type: none"> 1. Pipeline meeting on Jan 22nd 2. Email about Electives will go out tomorrow for about a week
VP Social	1. DTP on Feb 16th
VP Sponsorship	<ul style="list-style-type: none"> 1. Former directory company contacted us to see if we'd like anything else – rather than having the directory could have a booklet with important guidelines, charts and resources 2. If there are any events that require sponsors, contact Alex to see if he and sponsorship can find one

VP Finance	<ol style="list-style-type: none"> 1. Still waiting on a reply for signing authority by Tyler Yan 2. Reimbursements will be done once a month unless it's an urgent item
Communications Officer	NTR
Senate	<ol style="list-style-type: none"> 1. Senate meeting this week
Sports Rep	<ol style="list-style-type: none"> 1. Dodgeball night Feb 2nd 6-10 PM <ol style="list-style-type: none"> a. Still looking for referees and logistics 2. Sports Night on March 23rd <ol style="list-style-type: none"> a. Contacting Hydralyte for sponsorship 3. UBC Rec is organizing a Mental Health Run
Grad	<ol style="list-style-type: none"> 1. Clothing is starting to arrive 2. Nametag requests have come in but the volume is too small to do another order – but if we do, it'll be advertised to all the years
1st Year	NTR
2nd Year	<ol style="list-style-type: none"> 1. Dean's Luncheon rescheduled to February 26th 2. Waiting on confirmation for an event which may be on February 9th
3rd Year	<ol style="list-style-type: none"> 1. Dean's Luncheon January 29th 2. Year event will be merged into Cake and Champagne to alleviate the budget
4th Year	<ol style="list-style-type: none"> 1. Dean's Luncheon January 30th 2. Potential for 4th year Pit Night <ol style="list-style-type: none"> a. Would run about \$200 for booking costs if it's a 4-hour event plus the cost of a DJ b. Could also ask for an expedited line during one of their events

Meeting adjourned at: 12:54 PM

Moved: Mimi W. | **Seconded:** Stephanie S.

Be it resolved that PhUS council adjourns the meeting.

Approved: All | **Objections:** 0 | **Abstained:** 0