



**THE UNIVERSITY OF BRITISH COLUMBIA**  
**Pharmacy Undergraduate Society**  
 2405 Wesbrook Mall  
 Vancouver, B.C. Canada V6T 1Z3  
 Website: [www.ubcpheus.org](http://www.ubcpheus.org)

**PhUS Council Minutes**  
**February 14 2018**  
**PHAR 3110**

<b>President</b>	Alex Assumption	<b>P</b>	<b>1<sup>st</sup> Year Rep</b>	Chris Duke	<b>P</b>
<b>VP Internal</b>	Mimi Wei	<b>P</b>	<b>1<sup>st</sup> Year GC</b>	Danial Mojaab	<b>P</b>
<b>VP External</b>	Amy Kwan	<b>P</b>	<b>1<sup>st</sup> Year GC</b>	Sellenne Dorus	<b>P</b>
<b>VP Academic</b>	Willie Bao	<b>P</b>	<b>2<sup>nd</sup> Year Rep</b>	Tanya Koveshnikova	<b>P</b>
<b>VP Finance</b>	Sherry Yu	<b>P</b>	<b>2<sup>nd</sup> Year GC</b>	Michelle Ly	<b>P</b>
<b>VP Social</b>	Elisa Colasurdo	<b>P</b>	<b>2<sup>nd</sup> Year GC</b>	Tina Shafiee	<b>P</b>
<b>VP Social</b>	Emily Li	<b>P</b>	<b>3<sup>rd</sup> Year Rep</b>	Miriam Ahmed	<b>P</b>
<b>Secretary</b>	Riaaz Lalani	<b>P</b>	<b>3<sup>rd</sup> Year GC</b>	Harjot Randhawa	<b>P</b>
<b>VP Sponsorship</b>	Alex Pai	<b>P</b>	<b>3<sup>rd</sup> Year GC</b>	Joey Bhullar	<b>P</b>
<b>Senator</b>	Lisa Wang	<b>P</b>	<b>4<sup>th</sup> Year Rep (Term 2)</b>	Stephanie Song	<b>R</b>
<b>Sports Rep</b>	Sam Chu	<b>R</b>	<b>2018 Grad Rep (Term 2)</b>	Melina Huang	<b>P</b>
<b>Communications Officer</b>	Margaret Lu	<b>P</b>	<b>2019 Grad Reps</b>	Arpita Patel	<b>R</b>
			<b>Faculty</b>	Arielle Beauchesne	<b>R</b>
				Gloria Cheng	<b>P</b>

**P** (present) | **A** (absent) | **R** (regrets)

**Guests:** Simon Zhou (proxy for Sam C.), Ada Mew (proxy for Stephanie S.), Kevin Hong (proxy for Arpita P./Arielle B.), Katie Bishop

Meeting called to order at: 12:01 PM

**Approval of Minutes:**

Be it resolved that PhUS Council approves the minutes for February 07, 2018 as written and adopts the Agenda for February 14, 2018 as written.

**Moved:** Mimi W. | **Seconded:** Stephanie S.

**Approved:** All | **Objections:** 0 | **Abstained:** 1

**Standing Business:**

Be it resolved that PhUS Council approves the changes to Article 5 of the PhUS Constitution and Bylaws.

**Moved:** Alex A. | **Seconded:** Lisa W.

**Approved:** 22 | **Objections:** 0 | **Abstained:** 2 (Lisa W., Alex A.)

Be it resolved that PhUS Council permits the referendum as outlined in the CAPSI Membership Integration Framework, with the changes approved by PhUS Council on February 14, 2018, to be presented to students in the Entry-to-Practice PharmD and Bachelor of Science in Pharmacy programs in the Faculty of Pharmaceutical Sciences

**Moved:** Alex **Seconded:** Mimi

**Approved:** 16 | **Objections:** 6 | **Abstained:** 2 (Alex A., Sherry Y.)

## **Discussions:**

1. VP PR Reimbursements (**Alex A.**)
  - 1.1. Some receipts from 2015 VP PR were sent in recently
    - 1.1.1. One was for \$231.51 for hoodies which doesn't include the money paid by execs
    - 1.1.2. Another was for UBC Pita Pit for \$222.57
  - 1.2. Nothing in the constitution which states by which point receipts have to be provided
  - 1.3. Proposal to reimburse Elaine Chang 50% of expenditures not claimed under the Academic Winter year of 2015-2016 (maximum of \$227.40)
  - 1.4. Will continue discussion another time once we know the exact amount of money was spent on hoodies
2. Article 5 Constitution Changes (**Alex A.**)
  - 2.1. This is the section of the constitution that pertains to all of our positions and all responsibilities
  - 2.2. President representation in absence for other meetings
    - 2.2.1. For College Board meetings cannot send a proxy
    - 2.2.2. For faculty meetings, proxies cannot vote
  - 2.3. Turnover dinner and PhUS Retreat has been added to VP Internal
  - 2.4. VP PR responsibilities have been folded into VP External
  - 2.5. VP Academic has had Student Pipeline, Mental Health initiatives and Peer Mentorship Program Liaison added
  - 2.6. Senator had Constitution Review added
  - 2.7. Sports Rep had Sports Night, Dodgeball Night and Ski Trip added
  - 2.8. Sponsorship had Lunch and Learn Talks and other sponsorship events, and assistance in sponsorship for graduating classes added
  - 2.9. Communications Officer had planning and facilitating AGM added
  - 2.10. Year Reps & GCs have had active volunteering in PhUS events and review of funding applications added
  - 2.11. Vice-Grad Chairs have been added to the constitution as the Grad Chairs in the year behind the graduating class
  - 2.12. May eliminate Liaison Officers from the Constitution in the future
3. CAPSI CMI Framework (**Alex A.**)
  - 3.1. No longer listed under Student Society Fee
    - 3.1.1. CAPSI has been separated as a line from this fee
  - 3.2. Opt-out program (Term 1)
  - 3.3. 4<sup>th</sup> year reimbursement method will be expanded/improved upon
  - 3.4. Consideration by National will occur for getting the Pharmacist's Letter
  - 3.5. Bi-annual surveys on fee satisfaction
    - 3.5.1. CAPSI will have surveys for the students and decide how to tier their engagement to maximize the benefit/cost ratio – which addresses the potential for high reimbursement or low engagement rates
    - 3.5.2. Will also revisit the fee in 2-3 years-time to gauge how successful this was based on the bi-annual referendums
  - 3.6. CAPSI will heavily advertise the opt-out option during textbook sales and the first few weeks of September each year
4. Update and Feedback on HOSTS (**Riaaz L./Chris D.**)
  - 4.1. Chris suggested that HOSTS switch to a case-based format for review sessions for PHRM 111
    - 4.1.1. Council pointed out that it could still work to do an overview of each condition because cases are laborious
    - 4.1.2. Concerns brought to council:
      - 4.1.2.1. Developing cases is a lengthy process and there's potential to provide misinformation if we don't work extensively with faculty to prevent it

- 4.1.2.1.1. Feedback that HOSTS could just adapt cases taken from textbooks and modify numbers, then just double check that with faculty
- 4.1.2.1.2. Cases don't exactly fit the EoB format
- 4.1.2.2. Cases take a significant amount of time and audience participation
- 4.1.3. Suggestion that HOSTS could also provide workshops to walk students through skills when it comes to the therapeutic thought process so they are better prepared for the ICE
- 5. Involvement at UBC TedX Event – Booth/Workshop/Activity (**Chris D.**)
  - 5.1. [blogs.ubc.ca/tedxubc/](https://blogs.ubc.ca/tedxubc/)
  - 5.2. Have spots for booths or activities in a campus event
  - 5.3. Held in LSC
  - 5.4. This would need to go through Paulo if this is done

**Round Table:**

<b>Faculty</b>	NTR
<b>President</b>	NTR
<b>Secretary</b>	1. GPA Applications will be released on Feb 26 <sup>th</sup>
<b>VP External</b>	1. PAM Updates <ul style="list-style-type: none"> <li>a. Finalized events have been submitted to OEE and everything will be finalized on the 19<sup>th</sup></li> <li>b. Pill drop in Week 1, won't be taking any sharps, just medications – Shoppers will be providing bins and helping with disposal</li> </ul>
<b>VP Internal</b>	NTR
<b>VP Academic</b>	NTR
<b>VP Social</b>	NTR
<b>VP Sponsorship</b>	1. Grad should get write-ups for events out ASAP
<b>VP Finance</b>	NTR
<b>Communications Officer</b>	NTR
<b>Senate</b>	NTR
<b>Sports Rep</b>	1. SRC has been very unresponsive so currently Dodgeball Night isn't booked and there's no availabilities in February + since Sports Night are in February <ul style="list-style-type: none"> <li>a. Might replace this with training clinics in the future</li> </ul>
<b>Grad</b>	1. (2018) Clothing distribution is today and tomorrow 11-1
<b>1st Year</b>	1. First years run an end of year party for the whole campus – AMS Showcase Event
<b>2nd Year</b>	1. Dean's Luncheon February 26 <sup>th</sup> 2. Hike on Thursday was successful and people enjoyed the valentines given out

	a. Budget was fine
<b>3rd Year</b>	NTR
<b>4th Year</b>	1. Will be giving out candies and treats to 4 <sup>th</sup> years during class for Valentines Day

**Meeting adjourned at:** 1:00 PM

**Moved:** Alex A. | **Seconded:** Harjot R.

Be it resolved that PhUS council adjourns the meeting.

**Approved:** All | **Objections:** 0 | **Abstained:** 0