



**PhUS Council Minutes**

**Jan. 28, 2019**

**PHAR 3110**

**Attendance:**

Sam Chu (President)	Y	Leo Zheng (Communications)	Y	Vivienne Hsu (3 <sup>rd</sup> Year Grad Rep)	X	Tom Sun (1 <sup>st</sup> Year GC)	Y
Mimi Wei (VP Internal)	Y	Alexander Pai (VP Sponsorship)	Y	Yungee Jung (3 <sup>rd</sup> Year Grad Rep)	X	Sonali Rishi (1 <sup>st</sup> Year GC)	Y
Amy Kwan (VP External)	Y	Serena Quan (Sports Rep)	Y	Riaaz Lalani (3 <sup>rd</sup> Year Rep)	Y	Gloria Cheng (Faculty Rep)	Y
Sherry Yu (VP Finance)	Y	Wendy Song (Secretary)	Y	Ada Mew (3 <sup>rd</sup> Year GC)	Y	Kerry Wilbur (Faculty Rep)	Y
Elisa Colasurdo (VP Social)	Y	Arpita Patel (4 <sup>th</sup> Year Grad Rep)	X	Sean Cardwell (2 <sup>nd</sup> Year Rep)	Y	Sofia Li (Faculty Rep)	Y
Sellenne Dorus (VP Social)	Y	Arielle Beauchesne (4 <sup>th</sup> Year Grad Rep)	X	Jenny He (2 <sup>nd</sup> Year GC)	Y	Matthew Miller (Third Year)	Y
Jenah Alibhai (VP Academic)	Y	Miriam Ahmed (4 <sup>th</sup> Year Rep)	X	Caitlin Chew (2 <sup>nd</sup> Year GC)	Y	Tony Zhang (Third Year)	Y
Nick Pang (Senator)	Y	Alex Assumption (4 <sup>th</sup> Year Rep)	X	John Lee (1 <sup>st</sup> Year Rep)	Y	Joo Oh (Third Year)	Y

Meeting called to order at 12:03 PM

**Approval of Minutes**

Be it resolved that PhUS Council approves the addition of AMS - SASC Budget Fee Increase into the discussion

**Motioned:** Ada, **Seconded:** Nick

Be it resolved that PhUS Council approves the addition of Executive Roles into the discussion

**Motioned:** Nick, **Seconded:** Riaaz

Be it resolved that PhUS council adopts the agenda for Jan. 28, 2019 as written.

**Motioned:** Mimi, **Seconded:** John

**Approved:** All ; **Objections:** None; **Abstained:**

**Standing Business:**

Be it resolved that PhUS Councils approves the Club Application Form for the Primary Care Pharmacy Club submitted by Matthew Miller on January 25, 2019.

**Moved:** Mimi; **Seconded:** Sherry

**Approved:** All ; **Abstained:** none

Be it resolved that PhUS Councils approves the revisions to the Travel and Conference Fund Application Form on January 25, 2019. - Tabled





Moved: ; Seconded:

Approved: ; Abstained:

#### Discussions:

##### 1. Primary Care Club Application - Mimi

- a. Environmental scan performed on students and staff concluded that there is a need for primary care initiatives
  - i. Integrated primary care activities include working with doctors or pharmacists
- b. Is there a transition plan in place since there are 3 students in the executive team who are 3rd years?
  - i. Timeline on application have provided long term goals that are already set for the club
  - ii. Already have a couple of 1st and 2nd years with membership, and there seems to be a lot of interest in a club like this
- c. Finances
  - i. Membership fee (\$5-\$10/student) for event/speaker costs
  - ii. May require potential future PhUS funding
  - iii. Did not include in the survey that joining the club required a membership fee
  - iv. Associate membership fee is for alumni and active membership fees are for current students
- d. PhUS has passed a motion to establish the Primary Care Club under the PhUS Constitution

##### 2. Travel and Conference Fund Application Form - Mimi

- a. Funding assistance for students who are going to conferences
  - i. Old requirements were too restrictive leading to a lack of applications
  - ii. Funding allocated has gone unused therefore the purpose of this resource (promoting and supporting students learning and attending conferences) is unfulfilled
  - iii. Proposed changes made:
    - Changes made to criteria - removal of once per degree and competition winners receiving sponsorship may also apply
    - Clarifications on the process of selection
- b. Not a first come, first serve application. Done through a lottery draw to give all students an equal chance of getting some funding
  - i. Clarifications to be made that students can apply in both terms and will be able to **receive** funding once in both terms, where applicable.
  - ii. Tabled to next week - amendments to be made to the application form (phrasing and clarifications)
- c. How strict are our qualifications for conference events?
  - i. Priority of Travel funds would be given on conferences that need travel fees (ex. Banff versus Vancouver conferences)
    - At the discretion of VP Internal when considering applications
    - Just one aspect in determining qualifications
  - ii. Decision to award entry to the lottery draws would be determined through considerations of VP Internal and the pool of applications reviewed



### 3. Transition Reports - Mimi

- a. Transition report template is attached in agenda email from this week
  - i. Provide a structure in documenting **your** own progression and initiatives taken on by you during your term
  - ii. Differentiate from positional role and what should be done - what you do could be more, could be less
  - iii. Offers guidance in the form of a concrete timeline in transitioning officers into respective positions, and also provides an organized method in documenting progress as tasks are initiated and completed
- b. Similar to Progress presentation to be done after reading break
- c. Deadline for Transition Report submission TBD - Late February to Early March
  - i. Please start doing them ASAP - Sam

### 4. AMS - Fee Increase - Nick, Ada

- a. Budget cut in AMS fees from last year caused lack of funding for Sexual Assault Support Centre
  - i. Referendum tried to change this last year, but did not meet quorum
- b. AMS is looking to increase student fees but doesn't have a set increase amount or how long this increase will last
  - i. Is PhUS in support of this fee increase?
    - It is an important resource for students and should be supported
    - PhUS does support further partnership with SASC but would like more details on what this would look like - clarity on monetary amount to be increased and the duration this new amount will persist post-negotiation
    - PhUS concerns to be brought back to AMS next meeting by Ada
  - ii. There is currently no contingency plan if AMS loses SASC through negotiation
    - Campus Security offers similar services but SASC is much more favoured by students in general
  - iii. Current AMS/student fee allocated for SASC is \$3.63/year
    - For reference, The Ubyssy and CiTR Radio are both given ~\$6/year each
- c. Mandatory Syllabi Policy has been passed in Senate so that sexual health resources are included on all class syllabi
  - i. Amy and Angie provided a presentation of resources that UBC provides to the first year's class during their orientations in September; SASC was a resource included in that presentation.

### 5. Executive Role Changes - Nick

- a. 12 exec roles and 12 GC currently sit on PhUS council
  - i. The role of the executive positions should pertain to governance of their respective undergraduate societies - Concern raised is that not all 12 executive positions under the PhUS constitution are necessary in the perspective of governance.
  - ii. There are less councillors than executives, which may not appear democratic since executive council can always overrule decisions from GC



- iii. In other student governing bodies, there are usually students who are hired under executives who head certain committees and complete certain tasks instead of having an elected exec
  - But right now, PhUS does not have many committees that are playing a large role in organizational planning
- b. Aiming to reduce number of executive councillors - Constitution Review Committee will meet and offer recommendations on these changes to council
  - i. This has to pass referendum which will be on the election ballot this year
  - ii. The effects will not take place until 2020
- c. Suggestions
  - i. We give certain executive roles to year reps
  - ii. We can form more independent committees to substitute for executive roles that are chaired by current executives
    - Hiring for committees can be under the chair's (executive) discretion and schedule
    - Hiring process may see more popularity because you do not have to publically speak
    - This will give more responsibilities to the GCs and Year Reps
- d. PhUS is in support of changing the executive team structure and to draft out a referendum

**Round Table:**

<b>Faculty</b>	<p>UBC is currently mandating all students to use the UBC alumni email address</p> <ul style="list-style-type: none"> <li>● Pharmacy faculty motioned to support this mandate but the motion was struck down because of problems with the current user set-up and incompatibility with some smart-phone user interfaces causing inconveniences and deterring usage (versus other more stream-lined mailboxes such as Gmail or Outlook)</li> <li>● Working with Jenah and IT team to work on fixing these problems</li> </ul>
<b>President</b>	
<b>Secretary</b>	
<b>VP External</b>	
<b>VP Internal</b>	
<b>VP Academic</b>	<ul style="list-style-type: none"> <li>● Mental health event planned on Monday Feb. 4th for PhUS</li> <li>● Attended meeting with Academic Committee, Professional Masters Committee, Student Assessment Advisory Group</li> </ul>
<b>VP Social</b>	
<b>VP Sponsorship</b>	
<b>VP Finance</b>	
<b>Communications</b>	
<b>Senate</b>	Bell Let's Talk Day is on Monday
<b>Sports Rep</b>	
<b>Grad Rep</b>	
<b>1<sup>st</sup> Year Rep</b>	For interested Yerba Mate sponsorships, contact John





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<b>2<sup>nd</sup> Year Rep</b>	
<b>3<sup>rd</sup> Year Rep</b>	<ul style="list-style-type: none"><li>- Dean's Luncheon update</li><li>- Dr. Judy Wong is meeting with Student Pipeline</li><li>- GC election today</li></ul>
<b>4<sup>th</sup> Year Rep</b>	

**Meeting Adjourned: 12:51**

**Moved: Ada; Seconded: John**

Be it resolved that PhUS council adjourns the meeting.

