



PhUS Council Minutes
Meeting #1: June 3, 2020
Zoom PhUS Meeting

Attendance:

President	Parsa Amin	P	1st Year Rep	-	
VP Internal	Jeremy Bulatao	P	1st Year GC	-	
VP External	Kevin Kang	P	1st Year GC	-	
VP Academic	Giordano Bua	P	2nd Year Rep	-	
VP Finance	Jessica Jiang	P	2nd Year GC	-	
VP Social	Radha Gupta	P	2nd Year GC	-	
VP Communications	Marcus Lo	P	3rd Year Rep	-	
Secretary	Vanessa Cheng	P	3rd Year GC	-	
Senator	Nick Pang	A	3rd Year GC	-	
Sports Rep	Chris Xi	P	4th Year Rep	Elisa Colasurdo	P
Sponsorship Coordinator	Grace Li	P	4th Year Rep	Kathleen Lau	R
2022 Grad Reps (3rd Year)	Celine Jeon	P	2021 Grad Reps (4th Year)	Dane Chapman	A
	Ayah Kapani	P		Gina Sangha	A
Faculty	Jennifer Chatterton	-	Faculty	Sandra Jarvis-Selinger	-
Faculty	Gloria Cheng	-	Faculty	Kerry Wilbur	-

P (present) | A (absent) | R (regrets) | L (late)

Guests: None.

Meeting called to order at 9:03 PM

Approval of Minutes

Moved: Vanessa; **Seconded:** Jessica

Standing Business: None

Motioned: Be it resolved that the PhUS Council approves the TCF application for Cierra Healy

Moved: Jeremy; **Seconded:** Giordano

Approved: 13 ; **Objections:** 0; **Abstained:** 0





Discussions:

1. President (Parsa)

a. Introductions and Structure of PhUS Meetings

- i. To speak during Zoom meetings, either “raise hand” or type a message in the chat
- ii. To vote in meeting over Zoom, we will use “raise hand” to signify approval
- iii. To pass, $\frac{2}{3}$ needed for quorum, 50% needed to pass (not incl. the person who motioned)

b. Scheduling future PhUS meetings

- i. Summer meetings will be **biweekly** as long as there are points to be discussed on the agenda. Otherwise, meetings will be monthly
 1. Meetings can be postponed for the following week in situations such as when more discussion is needed, or when documentation still requires completion
- ii. No set day of the week yet for summer PhUS meetings due to practicum scheduling
- iii. A reminder that:
 1. Points for the meeting agenda must be added by 24 hours prior to meeting
 2. In future meetings, proxy will be needed if a council member is unable to attend
 3. Missing more than 3 meetings results in a letter from the Secretary

c. Welcome new council members

- i. A reminder to read Subsection 5 to familiarize yourselves with your role and duties

2. VP Internal (Jeremy)

a. Overview of funds that PhUS has available to students:

- i. **Minor Initiatives fund: \$200** for small events/ initiatives
- ii. **Travel Conferences fund: \$200** per academic term
- iii. **Clubs fund: \$500**

b. TCF application (Cierra Healey)

- i. This is an application from 2019-2020 school year that has not been processed by the previous council due to COVID-19 closing school early
 1. This is her first application for PhUS’s Travel Fund
 2. Sent in March 31, 2020, which is after in-person meetings were suspended
- ii. The applicant has already received up to \$400 of funding from Faculty’s Student Professional Development and Travel Fund
- iii. She is requesting \$200, which is the maximum reimbursement from PhUS’s Travel and Conference Fund
- iv. Overall consensus was that the application was complete and applicable

c. CPCAC Club Name Change

- i. **CPCAC** stands for **Coalition of Pharmacists Caring for Aging Canadians**. Its focus is with geriatric outreach and education
- ii. Applicant (Brittany Buffone) stated that the club would benefit from a clearer name and from working w/ other geriatric programs
 1. Has asked to change the club name from CPCAC to UBC Pharmacy Geriatrics Club



- iii. Changing the club’s name for distancing purposes results in potential confusion. Asked if CPCAC would be its own club or a subsidiary of CPCAC?
 - iv. There is concern on whether Geriatrics Club members will be given the same opportunities as other CPCAC members? (e.g scholarships, conferences, etc)
 - v. Discussion will be tabled for now until next meeting, where PhUS will invite Brittany to explain to what extent this name change will affect its members and provide additional information, so that we can ensure members are still given CPCAC opportunities
- d. PhUS x CAPSI Retreat**
- i. Since classes are online, clubs should be conducting meetings and gatherings online
 - ii. Celia (CAPSI Jr Rep) and Jeremy have emailed AMS to check if PhUS is allowed to conduct a retreat
 - 1. AMS: As long as the retreat is not associated with UBC and not on UBC grounds, it’s okay to hold one
 - iii. Some PhUS council members have expressed concern about last year’s retreat being held jointly with CAPSI. It was noted that members didn’t feel there was enough opportunity to bond and connect with each other.
 - iv. Jeremy has decided to plan a separate retreat, although the accommodations will be at the same time and place as CAPSI’s retreat
 - v. Booked two loft hotel rooms for ourselves that hold max 8 people each.
 - vi. According to the Dean’s advisor, “There should not be any club gatherings in Term 1”
 - 1. Deadline to cancel at no cost is August 25, 2020, so we will revisit the topic at the end of July/ beginning of August to assess if we can hold a retreat while abiding by COVID restrictions
 - vii. Jeremy: Another concern is that PhUS may be badly reflected as health professionals if we decide to have a gathering
- e. GPA PhUS Station “Searching for Horcruxes”**
- i. Jeremy and Grace will be leading the station but are in need of a back-up in case one of them is absent on the day of GPA.
 - ii. Parsa will sub in if either are unable to attend.

Round Table:

Faculty	- NA
President	- NTR
Secretary	- Please send me your primary non-PhUS email and phone number for contact list - Update on GPA: <ul style="list-style-type: none"> - Completely planning for online GPA - Asked if we should be allocating additional time for clubs to introduce themselves since we won’t have Clubs Night - Parsa: There may be a “clubs night” during a second orientation that faculty is planning (he hasn’t been contacted yet)
VP External	- NTR (attending both PhUS and AMS meeting)
VP Internal	- Made UBC Pharmacy Class of 2024 Facebook group





	<ul style="list-style-type: none"> - Giordano advised Jeremy to email Gloria Cheng to promote FB group - Let's try to keep the FB group students-only
VP Academic	<ul style="list-style-type: none"> - Plenty of meetings already this Summer - Preliminary meetings with faculty about student opinions on surveys regarding adjustment to COVID19 online classes - I will keep you guys posted on possible committee involvements! - Student Pipeline is formed <ul style="list-style-type: none"> - Will recruit more students closer to Sept - Let me know if you want to be involved - Meeting coming up with Dr. Wilbur <ul style="list-style-type: none"> - Date TBD - Meetings with Ginette Vallee, Senior Manager of Academic Portfolio <ul style="list-style-type: none"> - About student engagement - Meeting with Leonie Harper <ul style="list-style-type: none"> - Teacher of the Year awards - Meeting with Dr. Pearson <ul style="list-style-type: none"> - "CHES Virtual Water Cooler Sessions" (Centre for Health Education Scholarship in the faculty of Medicine) - Meeting with Academic Committee <ul style="list-style-type: none"> - New program introduced - Electives course codes changed
VP Social	<ul style="list-style-type: none"> - Planning for Gala to be held in Feb, e.g Friday before reading break (finding dates may be hard since every one may be busy with school) - Skits Night will be done in term 2 hopefully - Radha to email Gloria Cheng to get a tentative EOB schedule
Sponsorship Coordinator	<ul style="list-style-type: none"> - NTR
VP Finance	<ul style="list-style-type: none"> - Sponsors from last year are looking to postpone events to next semester but looks like it's not possible since we're preparing for an online term 1 - Contemplating emailing sponsors now to notify them that we're needing to change plans for events they've planned - Decided to do it sooner than later
Communications	<ul style="list-style-type: none"> - New PhUS site is up (everything else was previously deleted) - PhUS email needs to be set up again so follow the instructions sent and then message you that we've completed it & email password - Secretary: provide missing Older Minutes <ul style="list-style-type: none"> - All docs e.g Constitution, Meeting Agenda still need to be linked - President/Secretary: provide missing PhUS Documents, Funding Applications, Club Application Form, Interclub Speakers Submission Form - VP Internal: provide Club Contact Persons
Senate	<ul style="list-style-type: none"> - Absent
Sports Rep	<ul style="list-style-type: none"> - Brainstorming ways to connect students - League tournament





	<ul style="list-style-type: none">- Parsa: Group workout (e.g 10 min ab challenge workout)- Elisa: PharmOlympics is a previous event where workouts are logged and points are given (can get more info by being in contact w/ Sam)
Grad Rep 2021	- NTR
Grad Rep 2022	<ul style="list-style-type: none">- Ayah says hi!- Celine says hi!- Elisa to grad reps: Dane has a doc with info on grad event-planning
1st Year Rep	
2nd Year Rep	
3rd Year Rep	
4th Year Rep	- NTR

Meeting Adjourned: 10:21 PM

Moved: Giordano; Seconded: Elisa

Be it resolved that PhUS council adjourns the meeting.