



## PhUS Council Minutes

March 21, 2022

12:00 PM

### Attendance:

President	Jeremy Bulatao	P	1 <sup>st</sup> Year Rep	Alecz Reyes	P
VP Internal	Marcus Wong	P	1 <sup>st</sup> Year Rep	Ronak Sardari	A
AVP Internal	Sahib Janjua	P	1 <sup>st</sup> Year Rep	Thazin Maung	P
VP External	Grace Li	P	2 <sup>nd</sup> Year Rep	Isabella Woroshelo	P
VP Academic	Lilyan Jia	P	2 <sup>nd</sup> Year Rep	Hajer Mahmood	P
AVP Academic	Grace Song	P	2 <sup>nd</sup> Year Rep	Alyssa Azote	P
VP Finance	Chris Xi	P	3 <sup>rd</sup> Year Rep	Alicia Klaassen	P
VP Social	Felisha Teja	P	3 <sup>rd</sup> Year Rep	Zyrel Zapparilla	P
AVP Social	Radha Gupta	P	3 <sup>rd</sup> Year Rep	Mariam Mouhajer	P
VP Communications	Marcus Lo	P	4 <sup>th</sup> Year Rep	John Lee	R
Secretary	Kruti Shukla	P	4 <sup>th</sup> Year Rep	Parsa Shahbazi-Amin	R
Senator	Kanika Khosla	R	2022 Grad Reps (4 <sup>th</sup> Year)	Celine Jeon Ayah Kapani	R
Sports Reps	Owen Li Sunny Singh	P P	Faculty	Sandra Jarvis-Selinger	R
Sponsorship Coordinator	Aamir Ladak	P	Faculty	Katherine Seto	P
2023 Grad Reps (3 <sup>rd</sup> Year)	Maddison Gahagan Maria Ahmed	P P	Faculty	Marion Pearson	P
Faculty	Jennifer Chatterton	R	Faculty	Ginette Vallee	P
Faculty	Emma Riek	R	Faculty	Gloria Cheng	P

P (present) | A (absent) | R (regrets) | L (late)

**Guests:** Charlene Yang, Indraj Uppal, Allan Ma, Erin Yang, Sam Manzke, Sara Tavoossi, Sanjit Bains

Meeting called to order at 12:01 PM

### Approval of Minutes

**Moved:** Grace Song; **Seconded:** Isabella Woroshelo

### Standing Business:

**Motioned:** Be it resolved that the Pharmacy Undergraduate Society approves the changes to the PhUS Constitution and Bylaws; Article 5

**Moved:** Jeremy Bulatao **Seconded:** Marcus Wong

**Approved:** 18 ; **Objections:** 0; **Abstained:** 0





**Motioned:** Be it resolved that the Pharmacy Undergraduate Society approves the Club application for Pharmacy in Healthcare Literacy Club

**Moved:** Marcus Wong **Seconded:** Aamir Ladak

**Approved:** 4; **Objections:** 3; **Abstained:** 13

\*\*\*The motion was not approved.\*\*\*

## Discussions:

### 1. President

- a. Constitution Review Committee (CRC) update
  - i. Updates to Grad Co-Chair responsibilities:
    1. Work with the Office of student services in informing the graduating class about nominations and voting for awards including but not limited to the *Honorary Activities Award* and *Class Valedictorian*.
    2. Create a survey for the graduating class to select the *Master Teaching Award* Recipient.
      - a. Ginette V: I recommend the grad reps connect with Leonie Harper, the faculty's Special Projects Manager who runs Teacher of the Year surveys, in relation to the Master Teaching Award surveys - [leonie.harper@ubc.ca](mailto:leonie.harper@ubc.ca)
  - ii. These are the final changes made by the CRC for the 2021-2022 academic year.
    1. Jeremy B (President) - It might be a good idea for next year's CRC to look over the Elections portion of the Constitution (Article 6).
      - a. Few of the rules in that article do not apply anymore due to changes made in the recent years (Eg: campaigning online, speeches published online, etc)
- b. PhUS Executive Election result
  - i. President - Marcus Wong
  - ii. VP Internal - Alecz Reyes
  - iii. VP External - Charlene Yang
  - iv. VP Academic - Grace Song
  - v. VP Finance - Allan Ma
  - vi. VP Communications - Hanbin Sung
  - vii. VP Social - Prianka Sharma
  - viii. Referendum passed by 57% - Keep UpToDate
    1. Will have to be published by PhUS followed by AMS which then will be sent off to the governors. (Tentative date: April 20)
    2. The next PhUS President (Marcus W) will provide updates at a later date.

### 2. VP Internal

- a. Club Application - Pharmacy in Healthcare Literacy





i. [PIHL Club Application by Erin Yang](#)

1. Erin Y (PY2)

- a. Applicants: Erin, Sara, Sahib, Sam (PY2)
- b. Objective: To bridge the gap in patient education on how to utilize healthcare/pharmacy services by establishing pharmacy students as community educators.
- c. Goals:
  - i. Have community presentations addressing patient questions regarding access to healthcare.
  - ii. Will focus towards disadvantaged populations.
  - iii. Create simple infographics that cover certain misconceptions and common issues that patients have at the pharmacy.
- d. Benefit to PhUS constituents:
  - i. The students will have the opportunity to engage with the public while establishing skills that they can use for their future practice.
- e. Initiatives:
  - i. Community talks (VPL branches, community centers) - Provide talks on the various services provided by the pharmacy.
  - ii. Medication coverage toolkit - Digital pamphlet which will cover the topics of: PharmaCare, special authority, third party insurances, and brand vs. generic in terms of coverage.
  - iii. Targeted presentations with students from other faculties (Nursing, Medicine, Dentistry, etc) - Educating other professions about pharmacists' roles and responsibilities, optimizing medication management (cost, benefits, special authority, etc).
- f. Roles:
  - i. President (Erin Y)
    1. Communicating with OEE; ensuring all of content is up-to-date and appropriate; maintain professionalism
  - ii. VP Admin (Sara T)
    1. Manage website/FB posts; help with interview process; take down meeting minutes
  - iii. VP Finance (Sam M)
    1. Manage and track club expenditures; synthesize grant proposals; ensure that clubs funds are used appropriately
  - iv. VP Community Outreach (Sahib J)
    1. Reach out to community partners for collaboration, reach out to other healthcare professionals
  - v. VP Editor
    1. Lead in creation of patient tools and standalone resources; design graphics
  - vi. VP Logistics
    1. Organize student volunteers for presentation events; lead for room bookings, AV services, etc



- vii. Committee Student member
    - 1. Students are expected to join a committee led by a VP and help out on the respective project. Students can work on multiple projects if they wish to do so.
- 2. Sam M (PY2)
  - a. Evidence based resources will be used to provide accurate and up-to-date information to community members.
    - i. Will use government-based resources (Special Authority Program, Drug Scheduling, MSP & PharmaCare)
    - ii. Will also use reliable and critically appraised resources at all times (ACCESSSS)
    - iii. Will work with OEE to ensure the content is accurate before it is being shown to the general public.
  - b. Membership and alternative sources of funding:
    - i. No membership fees as there are little to no operating costs, and this will also expand club's accessibility in the early stages.
    - ii. Funds:
      - 1. Grants (UBC grants for community projects, City of Vancouver Core Support Grants)
      - 2. Fundraisers (none in mind at the moment - but is something we will plan for in the future)
  - c. Use for funds:
    - i. Free printed resources for pharmacies and community centers.
    - ii. AV equipment for community-based presentations.
    - iii. Website hosting fees.
    - iv. Speaker appreciation gifts.
- 3. Sahib J (PY 2)
  - a. Students will get the opportunity to share their knowledge with the general patient population.
  - b. Students will have the chance to learn the different questions that patients may have regarding healthcare access.
- 4. Sara T (PY 2)
  - a. Application process
    - i. Use a google form for applications and interview potential candidates.
  - b. Role selection
    - i. President - Elected annually
    - ii. Other executive positions - Interview process between president and other executives.
  - c. Why PhUS?
    - i. The skill sets required for educating patients are on the topics covered by Pharmacy students and thus they would be proficient at delivering the information to the public in a professional manner.



- ii. Sahib J: Being recognized under PhUS will allow us to engage the pharmacy student body in our initiatives, and it will be a rewarding experience working with fellow friends and future colleagues.
- ii. Comments/Questions from Faculty/PhUS council:
  - 1. Dr. Pearson:
    - a. Is there a thought around collaborating with other groups who are doing similar outreach initiatives (Eg: Rho Chi - Community outreach presentations at some of the same locations[ie. Kerrisdale community center])? There should be a way where different pharmacy clubs aren't approaching the same organization.
    - b. Do you have a faculty advisor? It will be super helpful to have a faculty advisor, considering the expectation from the faculty with having pharmacist oversight for these outreach initiatives.
      - i. Erin Y: Thank you for the questions! The emphasis of our initiative is patient access to healthcare which is a different topic from what is being covered by other groups. However, we can collaborate with other pharmacy groups to ensure there is minimal overlap. That said, I believe our initiative is different from what is currently being offered by the groups. We wanted to be established by PhUS before we reached out to faculty.
  - 2. Lilyan J (VP Academic): CAPSI has different branches (Advocacy + Community Education Outreach). These branches do a multitude of outreach activities at various pharmacies, high schools, and elementary schools. Currently, they are hosting the HTN clinic. I see a lot of overlap between these two committees' initiatives and your initiatives. It would be a good idea to communicate the overlap in responsibilities between the clubs, because we have similar goals and we don't want to have repetition of events.
    - a. Erin Y: I am part of the CAPSI Advocacy group, and so I am aware of the HTN and OA clinics. However, the focus of those clinics is patient education, such as managing HTN, performing diabetic foot care, etc. For us, our major goal is to promote medication access so the patients know how to navigate through the medication and healthcare system and also to collaborate with students from other faculties.
    - b. Lilyan J (VP Academic): CAPSI also does other initiatives in collaboration with other faculties (Substance use disorder panel - Pharmacy, Medicine, Nursing, and Dentistry students). The ideas for your initiatives are different with some similarities in the events held by CAPSI. So, it would be a good idea to have clear communication with other clubs to ensure there is no overlap in terms of the outreach initiatives.
  - 3. Isabella W (PY2 Rep): Have you spoken to P-TALC about this? There may be an overlap with the infographics that they have created (LEEK - PharmaCare section). I was wondering if you would be willing to collaborate with them in the future to make a patient-friendly version of that?



- a. Erin Y: I have not spoken to them, and it would be good to touch base with them. I do see the similarities however, our content will be directed more towards the patient population and not the pharmacy student population. We are happy to collaborate with them and translate that information to patient friendly content.
  - b. Indraj U: Part of P-TALC. The content being delivered by PIHL doesn't have overlap with that of P-TALC. This is because the P-TALC content is catered towards pharmacy students. However, there might be an overlap with community outreach events with other clubs.
4. Ginette V: It might be a good idea to add "Collaborating with other PhUS recognized clubs," as one of the responsibilities for PIHL president, as there seems to be a lot of overlap with the other clubs' initiatives. This will ensure that there is less overlap between initiatives hosted by other clubs per academic year. There is an AP-07 policy which outlines the steps for planning out/documenting outreach events. It would be beneficial to look at that document which is available on the Hub.
5. Marcus W (VP Internal):
  - a. The outreach initiative talk given by OEE is posted on the UBC Pharmacy Hub (FB page).
  - b. What will be your expenditures per year? Printing costs can be expensive. How many events do you plan on hosting per semester? And what is the estimated cost per event? Running from year to year the cost will be less as the posters/materials can be reused.
    - i. Erin Y: I have done printing in the past for other clubs; banners cost anywhere from \$80 to \$100; this will be a one-time investment. In terms of color printing, the cost for 400 sheets is roughly \$30. However, I will have to check the updated prices. But, I don't expect there to be too much of a difference. Bulk of our events will be based on community presentations, which won't require much funding, as the students will be volunteering to give these presentations. We are aiming to have 1-2 presentations per semester, followed-up by the application processes, etc.
  - c. Marcus W (VP Internal): We are currently in talks with the new VP External (Charlene Y) to create a schedule for the outreach community events hosted by the various clubs recognized under PhUS per academic year, to ensure everyone (club members + outreach community partners) is in the loop on the different outreach events taking place. This may or may not happen, but is something we are discussing.
    - i. Erin Y: I do want to emphasize that we will focus on getting community grants as well for our initiatives (Eg: UBC, City of Vancouver, etc). This way we will be able to generate our own funding for running our events.
6. Jeremy B (President): There is a possible overlap with P-TALC, Rho Chi, CAPSI in terms of the initiatives hosted by PIHL. It has more of an overlap with the CAPSI



outreach initiatives. From my understanding, only CAPSI members are allowed to participate in CAPSI initiatives. However, I am not sure if that is correct and we will have to double check with the CAPSI council to determine whether the CAPSI volunteer opportunities are open to all of the student body.

iii. Suggestions from the Faculty:

1. Dr. Pearson/Ginette V: The PIHL President should check the specific policies (AP-07), and ensure that they reach out to different community partners between the clubs. They should also liaise with the other PhUS clubs to ensure that there is little overlap between their respective outreach initiatives.

iv. Jeremy B (President): The application was not approved at the moment. Most of us are very happy with the idea of this club. The big concern is the overlap with the other clubs' outreach initiatives. The PIHL team should connect with Charlene Y (VP External 2022-2023) to work on the logistics (overlap with other clubs' initiatives) at a later date.

1. Erin Y: Thank you for hosting us today! Is it possible to have a list of the initiatives hosted by other PhUS clubs to determine the overlap between club events (ie. CAPSI, and Rho Chi)?
  - a. Jeremy B (President): You will have to reach out to the clubs separately to obtain that information.

b. Turnover Reports

i. Received from:

1. President
2. Secretary
3. VP Internal
4. VP External
5. AVP Academic

ii. Missing from:

1. VP Communications
2. VP Finance
3. VP Academic
4. AVP Internal
5. Sports Representative(s)
6. Sponsorship Coordinator

iii. Due March 27th 2022 (after Gala):

1. VP Social
2. AVP Social

c. Turnover dinner Monday, March 28, 6:00PM PHRM 3208





## Round Table:

Faculty	- NTR
President	- NTR
Secretary	- NTR
VP External	<ul style="list-style-type: none"><li>- Pharmacy Information Night this Wednesday from 5 - 6:30 pm over zoom. Chance to win a <b>\$50</b> gift card! Please tell your HIGH SCHOOL / UNDERGRAD friends to sign up <a href="https://ubc.ca1.qualtrics.com/jfe/form/SV_7QycBSDogJw1wjQ">https://ubc.ca1.qualtrics.com/jfe/form/SV_7QycBSDogJw1wjQ</a></li><li>- COVID talk this Wednesday from 7-8 pm @room 3340. EVERYONE can attend. Cinnamon buns will be provided!</li></ul>
VP Internal	<ul style="list-style-type: none"><li>- Hosting turnover Dinner (Monday, March 28)</li><li>- Hiring form for next years exec council (may have to have a separate turnover if the execs are not hired by March 28)</li><li>- Class of 2024 Grad Reps + 4th Year Reps (voting period: March 29 - April 1)</li></ul>
VP Academic	<ul style="list-style-type: none"><li>- Pugs and Drugs - tentative date Friday, April 8th from 12:00pm to 3:00pm (Collaboration with BPSc students)</li><li>- Last pipeline meeting - March 31</li></ul>
VP Social	<ul style="list-style-type: none"><li>- Gala taking place on Friday, March 25 - anyone on the council who is free on Friday morning can help out (Message Radha or Felisha)!</li></ul>
VP Sponsorship	<ul style="list-style-type: none"><li>- Room 3340 - Last Immunize.io last session</li></ul>
VP Finance	<ul style="list-style-type: none"><li>- Credit card closes - March 25 (Message Chris before then if you would like to order something)</li></ul>
Communications	- NTR
Senate	- NTR
Sports Reps	<ul style="list-style-type: none"><li>- Sports night was a success. 80 people showed up. It was an eventful night!</li></ul>
Grad Rep 2022	- NTR
Grad Rep 2023	- NTR
1 <sup>st</sup> Year Rep	- NTR
2 <sup>nd</sup> Year Rep	<ul style="list-style-type: none"><li>- Planning a breakfast/treat table before FDL on Monday, March 28</li></ul>
3 <sup>rd</sup> Year Rep	- NTR
4 <sup>th</sup> Year Rep	- NTR

**Meeting Adjourned:** 1:01 PM

**Moved:** Isabella Woroshelo; **Seconded:** Zyrel Zapparilla

Be it resolved that the PhUS council adjourns the meeting.