



PhUS Council Minutes
Aug 26th 2022
8:00PM

Attendance:

President	Marcus Wong	Y
VP Internal	Alecz Reyes	Y
VP External	Charlene Yang	Y
VP Academic	Grace Song	Y
AVP Academic	Sarah Kim	R
VP Finance	Allan Ma	Y
VP Social	Prianka Sharma	R
AVP Social	Palvy Sharma	R
VP Communications	Hanbin Sung	Y
Secretary	Jessica Zou	Y
Senator	Kanika Khosla	R
Sports Representative	Balpreet Kalkat	Y
Sponsorship Coordinator	Angel Chiang	Y

P (present) | A (absent) | R (regrets) | L (late)

Guests:

Meeting Presentation:

Meeting called to order at 8:00 PM

Approval of Minutes

Moved: Grace Song; **Seconded:** Allan Ma

Motioned: Be it resolved that the Pharmacy Undergraduate Society approves the PLS Club's Night/Info Night

Moved: Alecz Reyes **Seconded:** Hanbin Sung

Approved: 7 ; **Objections:** 0; **Abstained:** 3

Motioned: Be it resolved that the Pharmacy Undergraduate Society approves the Pharmily events (RX for Procrastination and Mentor for 2022/23)

Moved: Jessica Zou **Seconded:** Balpreet Kalkat

Approved: 8 ; **Objections:** 0; **Abstained:** 2





Discussions:

1. President

- a. First week back to school events:
 - i. 11:30am lunches for PY1 and reminder to respond to Leah's email for PhUS volunteers- Tuesday
 - ii. 1:15pm speech with BCPhA then Ice Breaker- Tuesday
 - iii. Building orientation- Wednesday
- b. Leftover funds from GPA will be given to PhUS
- c. Tech fund \$12K on software/tech upgrades
 - i. Spend that on changing the yearly renewal for UpToDate and improve the system
 - ii. Spend on improving desk lamps in the Pharmaceutical Sciences Building
 - iii. Hanbin (VP Communication) suggested improving microwave upgrades because several microwaves are not functional in the building
 - iv. In terms of finance, there is a reimbursement process directly through the President
- d. Clubs Night
 - i. Recruitment for committees
 1. Sponsorship
 2. Sports Committee
 3. Social Committee
 4. AVP Internal
- e. Year reps election at the end of September
- f. Suggestion of incorporating Pharmily into PhUS
- g. Suggestion of allocating money to new clubs after one year of successfully running the club
 - i. Changing up the club application process so PhUS to follow-up after one year- for discussion

2. VP Internal

- a. Clubs fund for PLS Club's Night/Info Night
 - i. \$460 requested Club's Night: combination lock for small locker, cash box, two clipboards, reusable tablecloth, candy (3 boxes), napkins, paper plates
 - ii. \$300 requested for Info Night: expecting 10-20 execs and faculty, approximately 20-30 interested applicants, pizza (delivery cost included)
- b. Clubs fun for Pharmily-\$103 total
 - i. RX for Procrastination (\$30): study event that all invites all years, starbucks gift cards for survey for feedback
 - ii. Mentor Award (\$73): gives an award to best mentor, amazon gift card, and award frame
- c. BPSc
 - i. Should report to PhUS how they are spending their budget
 1. Are they allowed to use the locker sales money instead of submitting it to PhUS?
 - a. If they can demonstrate that they are capable of running locker sales independently
- d. Clubs Night



i. Sept 14th

1. 5:30pm-9:00pm
2. All the execs that are hiring is expected to attend

3. VP External

4. VP Academic

5. VP Finance

Green – Revenue (money in)

Red – Expenses (money out)

Split into periods

- By months starting from May 2022 to April 2023
- TOTAL allocated is in the last column

Highlight some of the key allocations/expenses and how to read

- How to Read
 - o Difference between two accounts (ie GPA) is the allocation/budget given to the event
 - o If doesn't have a "revenue" source, the amount in the expense is the budget (ie. UpToDate)
- Key source of Revenue
 - o Student Fees 76.68 per PharmD and BPSC Student*
 - o Ticket Sales
 - o Sponsorship
- Key Expenses
 - o UpToDate: 32000
 - o Social: 24000
 - o Sports: 7000
 - o GPA: 3000
 - o Club Funds: 6000
 - o BPSC: 9300
 - o MIF: 1500
 - o PY3C&C: 2000
- Importance of ticket sales ****increasing ticket prices**** and spending within budget
- With that said, not discouraging to spend, but please make sure it is reasonable

Optional AMS Fees

- OPT OUT PERIODS
- AMS VP Finance (Eshana) wants constituency VP Finances to advertise optional fees opt out
 - o Do you guys think I should advertise in the HUB?
 - o Some are easily done online/email while others needs to be in person
 - o From my experience, you get about 15-20 back from last year
 - o AMS Resource Groups Fee, Bike Kitchen, CiTR Radio, Campus Culture and Performance, Thrift Store, Ubysey, AMS Health and Dental Plan*



THE UNIVERSITY OF BRITISH COLUMBIA
Pharmacy Undergraduate Society
2405 Wesbrook Mall
Vancouver, B.C. Canada V6T 1Z3
Website: www.ubcphus.org

6. Sponsorship Coordinator
7. VP Social
8. VP Communications
9. Secretary
10. Senator
11. Sports Reps
12. Grad Rep 2023
13. 4th Year Reps
14. Grad Reps 2022
15. 1st Year Rep
16. 2nd Year Rep
17. 3rd Year Rep





Round Table:

Faculty	-
President	<ul style="list-style-type: none">- Clubs Fair for UBC<ul style="list-style-type: none">- Undergrad Societies of UBC having a booth at the fair
Secretary	<ul style="list-style-type: none">- GPA<ul style="list-style-type: none">- Volunteer orientation Sunday Aug 28th- GPA day is Saturday Sept 3rd- Events map and stations are finalized- Supplies need updates- PhUs Meetings<ul style="list-style-type: none">- Encourage execs to make simple slides and highlighted points for slides- 12-1pm on Mondays for PhUS<ul style="list-style-type: none">- Agenda items must be updated by Saturday night
VP External	<ul style="list-style-type: none">- Recruitment for PAM<ul style="list-style-type: none">- Sept 23rd application deadline
VP Internal	<ul style="list-style-type: none">- Sept 14th Clubs Night- PhUS locker sale<ul style="list-style-type: none">- Need volunteers
VP Academic	<ul style="list-style-type: none">- Contact Dr. Seto and Dr. Wilbur about Pipeline- Pugs and Drugs with dog shelter- Hiring for Pipeline will start this month- November prep: candy handout for student wellbeing and they will be handed out in December- Act of Kindness week for February- March will start preparing for April Drop in Colouring- Every month there will be self-care raffle draws
VP Social	-
VP Sponsorship	<ul style="list-style-type: none">- Sept Ice Cream Social- Neighborly Pharmacy
VP Finance	<ul style="list-style-type: none">- Reimbursement for AMS has been updated<ul style="list-style-type: none">- Sponsor committee is posting soon for hiring
Communications	<ul style="list-style-type: none">- Headshots during first meeting- Hiring process for PhUS to start earlier than last year- Declining offer to advertise for the Pharmaceutical Graduate Society
Senate	-
Sports Reps	<ul style="list-style-type: none">- \$1500 for this year's budget- Ski trip in Nov: will be asking participants to cover a portion of the trip- Sept will be hiring for committee members before Club's Night<ul style="list-style-type: none">- PY1-3 hired by end of Sept- Dodgeball night in October- Sports night: late March
Grad Rep 2022	-



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Grad Rep 2023	-
1 st Year Rep	-
2 nd Year Rep	-
3 rd Year Rep	-
4 th Year Rep	-

Meeting Adjourned: 10:30pm
Moved Angel Chiang: ; **Seconded:** Charlene Yang
Be it resolved that the PhUS council adjourns the meeting.

