



Pipeline Meeting Minutes
DATE & TIME: Thursday, March 31, 2022

Attendance:

VP Academic	Lilyan Jia	P	Year 1	Priya Bains	P	Negarr Naderi	R
AVP Academic	Grace Song	P		Jiven Basi	R	Mimi Nguyen	P
1st Year Rep	Ronak Amirsardari	R		Philip He	P	Mark Seo	R
1st Year Rep	Thazin Maung	P		Brina Kim	R	Sophia Sung	P
1st Year Rep	Alec Reyes	P		Kaitlyn Lee	P		
2nd Year Rep	Alyssa Azote	P	Year 2	Aya Al-Nuaimi	P	Sam Manzke	P
2nd Year Rep	Hajer Mahmood	P		Celeste Giovanatti	P	Kruti Shukla	R
2nd Year Rep	Bella Woroshelo	P		Sonia Grewal	P	Sara Tavoosi	P
3rd Year Rep	Alicia Klaassen	P		Grace Kim	R	Angela Wang	P
3rd Year Rep	Mariam Mouhajer	P		Nghi Le	R	Marcus Wong	P
3rd Year Rep	Zyrel Zaparilla	R		Chris Macdonnell	P		
4th Year Rep	Parsa Amin	R	Year 3	Jeremy Bulatao	P	Aamir Ladak	R
4th Year Rep	John Lee	R		Val Carvalho	P	Joon Lee	R
Faculty	Dr. Kathy Seto	P		Hae Reen Kim	R	Herdrine Ntsama	R
			Year 4	Gurtinder Bisla	R	Vivian Phan	R
				Giordano Bua	R	Sonali Rishi	R
				Jessica Jiang	R	Hanna Taykandy	R
				Shelly Lu	R	Jonah Thornburn	R

P (present) | A (absent) | R (regrets) | L (late)

Guests: Sarah Kim (New AVPA)

Meeting called to order at 12:04 PM





Mental Health Supports

- **Cassie Smith:** is an embedded counsellor in our Faculty, who is available to meet with students by appointment. You can find more information about how to book an appointment with Cassie at this [link](#):
- **UBC Counselling Services:** provides counselling to students. Their website contains a great summary of other available resources to support your mental health. You can learn more at this [link](#):
- **The UBC Student Assistance Program:** free, 24/7 wellness resource that provides counselling and other services. They can be reached by phone at 1 833 590 1328 and you can find more information at this [link](#):
- **Resources available through our Office of Student Services:** 📄 2021 Student Resources.pdf
- **Student Wellness Initiative**
 - Working group with representatives from all 4 programs (E2P, BPS, CP3L, Flex)
 - Goal: to foster wellness and resiliency throughout the Faculty of Pharmaceutical Sciences (FoPS)
 - How: design, implement, evaluate a comprehensive longitudinal student wellness program

Review of Follow-Ups

1. Review of the 📄 Progress Tracking Document

- a. 351 course as marks for assignments, midterms and final project were not released in a timely manner. Feedback provided was not informative; where students lost marks and comments were not included.
 - i. **Alan Low:** With >210 students in the class, it is not possible to give specific detailed feedback to every student. However, **every student has the option to contact me to discuss** their assignments or project mark in further details, which many did take advantage of. Those that contacted me received project mark breakdowns and comments on each section of their project or some I had a Zoom discussion with
Reasons for delays: Omicron variant, supply chain issues, flooding, booster roll out, shortage of Teaching Assistants, Midterm Assignment and term project were submitted electronically this year and we do not have the tools to circle items and make notations on assignments as we would using hardcopy.

Dr. Seto: The email sent to Dr. Alan Low should be cc'd to Dr. Jane Xia so that she is aware of the situation and may note the feedback for course improvement for future cohorts. [\[ACTION ITEM\] Will verify if there is/are TAs that helps facilitate course and will make sure that there is an adequate # of TAs to help with course for the future](#)

- b. Increasing Efficiency of sign in time
 - i. A student suggested pre-placing scrap paper on the table before students arrive. **However, there were issues with students making notes on the scrap paper before the assessment had begun, which would constitute as use of unauthorized materials**

Lilyan (VPA): Since the examination move of all students into room 1101, sign-in seems less of a problem.

Bella (PY2): In-exam ID check has been working well for students and has helped with a smoother start to assessments.

Dr. Seto: We are currently piloting a seating application (scanning/tapping of student cards as students may or may not have experienced already). Hopefully by September, this will be fully implemented :)



Discussion

1. Courses

2. Exams/Assessments

a. Scheduling of PICE & TOX EOB [Y3] ★

- i. Toxicology EOB and ICE exams → Already been addressed in the [PhUS meeting](#) by Drs. Seto and Chan. However, a lot of concerns from PY3s are continuously expressed (24 responses since last meeting of which some were from Pipeline members)
 1. Summary
 - a. Before 2 years ago, P-ICE was scheduled outside the exam period.
 - b. This year final exam period is shortened due to 2 stats: Good friday/Easter monday
 - c. Have to take supplemental exam planning into consideration as well. Summer practicums begin in May.
 - d. The P-ICE exam will only contain content upto and including **Toxicology lecture 5 (March 17)**.
 - e. Other schedules were considered. e.g. TOX EOB on the friday April 8 & PICE/WICE the week after; but that does not leave enough time to study for the EOB (last class on April 7th)
 - f. If students feel the need to request for concession, then the students can submit their concession. The acceptance of the request will be based on whether the student has the grounds for concession, which will be evaluated by the Office of Student Services

b. IAs right before an EOB

- i. Regarding ENDO EOB? Students can't focus in IA and it creates a stressful situation for students
 1. Suggestion:
 - a. Have assessments on non-IA days if possible

Lilyan (VPA): Is this concern taken into consideration when choosing assessment dates?

Dr. Seto: This is carefully considered, and we try to choose EOB dates that are not on the same day as IAs. However in rare circumstances, this may occur due to other scheduling concerns i.e., previous PY2 students expressing that they would prefer ENDO EOB prior to reading break.

Bella (PY2): ENDO EOB prior to reading break was appreciated as I could enjoy time off with family. I believe that the concern was from certain lab sections having PBA right before, which may have caused extra stress

Dr. Seto: Unfortunately, it is difficult to make all lab sections fair since they are split over 2 weeks, especially with PBAs.

Jeremy (PY3): These may only be the case for last days (i.e., before reading break or last day of class)

c. Distractions during examinations [PY2]

- i. Exam invigilators may be causing distractions for students → i.e., pacing around (rather than silently standing nearby), wearing clothing and shoes that make noise, playing with keys
 1. Suggestion:
 - a. Send out reminders to invigilators prior to exams to be mindful of sound and distractions

Mariam (PY3): Invigilators sometimes speak in the front of the room and/or pace around the side aisles, which may be distracting for students depending on the seat.

Sara (PY2): It seems to be more of a problem for students sitting either at the front or on the sides.

Lilyan (VPA): To help solve this problem, it may be appropriate to simply remind invigilators prior to assessments to be mindful of students during examinations.

Dr. Seto: Please let invigilators know if sound levels are disruptive as this is very valid. Regarding clothing choices, this may be more difficult to resolve. Certain students have previously expressed not liking when invigilators just stand by them to get an optimal view of their designated exam section. [ACTION ITEM] Will discuss with the examination team to help improve future examination environments. If noise is a concern for students, ear plugs are reasonable to bring to exams as long as they are shown to invigilators beforehand.

Alicia (PY3): It would be great if the Faculty could provide extra ear plugs as seen with calculators for students who may have forgotten or did not know. Another solution may be to ask invigilators if the change of seating tickets is possible if a particular seat is distracting.

Val (PY3): From previous experience, invigilators have been accommodating of seat changes to a quieter and secluded area





3. Zoom

4. Integration Activities

5. Mental Health

6. MS Teams

a. Slow Responses time [Y2]

- i. Prior to an EOB (did not specify which one), there were no responses for 1 week
 - 1. Suggestion:
 - a. Have the module leads be more active prior to assessments

Dr. Seto: Please email/contact Lilyan if you want to be anonymous and will follow-up with appropriate contacts → specify EOB, so that specific module leads and supporting units are aware of the situation.

Alyssa (PY2): Upon checking on MS Teams, this was for the ENDO EOB. There were 6 questions that were not answered during the week of EOB, however prior to February 11th, Dr. Loewen had given very thoughtful responses to students' questions. This discrepancy in responses may be because the last half of ENDO had many guest lecturers, which may have been difficult for Dr. Loewen to get responses in a timely manner and/or had other extenuating circumstances.

Dr. Seto: [ACTION ITEM] [Will follow-up with module lead](#)

7. Miscellaneous

a. Finding Practicum sites ★ [Y3]

- i. Why does UBC E2P not allow for students to find their own practicum sites (as seen with UoT and Waterloo's pharmacy programs) and submit to the Faculty for approval similarly to non-pharmacy electives?
 - 1. Suggestion:
 - a. Allow students to find their own practicums and submit a form to demonstrate the applicability to a pharmacy student.

Dr. Seto: OEE (Dr. Janice Yeung) is the best to connect with regarding practicums at UBC and would be able to provide more insight. There may be a distinction between Flex PharmD vs. Undergraduate PharmD programs regarding practicums for UoT and Waterloo.

Lilyan (VPA): [ACTION ITEM] [To follow-up with Dr. Yeung and update Pipeline Facebook Group Chat](#)

b. (NEW CONCERN by Mariam PY3) Practicum times for 4th year students - It would be appreciated to rank the month(s) that students would like off

Val (PY3): It's difficult to make personal plans/decisions when all practicum blocks from May to April are fair game. The special consideration form for practicum seems quite narrow (i.e., having children, medical conditions). It would be great to choose a month off for personal circumstances that go beyond what is listed in the form.

Alicia (PY3): If special considerations are expanded that would be much appreciated by students, as well as not having the EValue preferences due so soon (November 2021). If preferences can be due a week after the PEADs session rather than the same day, this would allow for students to make proper, informed decisions without having to rush.

Mariam (PY3): Being able to voice preference on practicum times would be appreciated as it is very individualized

Alicia (PY3): Students are aware that having time preferences included would involve changing the EValue algorithm which would be expensive and time consuming, however this may be something to consider for future updates.

Val (PY3): It may be reasonable to state in the comment box your preference(s) even if they may not be granted by OEE, and this wouldn't hurt either.

Dr. Seto: Dr. Janice Yeung (OEE) would be the best contact regarding the preferences/conflict of interest comment box in EValue and how these are accommodated.

Lilyan (VPA): [ACTION ITEM] [To follow-up with Dr. Yeung with concern 7a\)](#)

Meeting Adjourned: 12:47 PM

Moved: Alicia Klaassen ; **Seconded:** Val Carvalho





THE UNIVERSITY OF BRITISH COLUMBIA

Pharmacy Undergraduate Society

2405 Westbrook Mall

Vancouver, B.C. Canada V6T 1Z3

Website: www.ubcphus.org



THE UNIVERSITY OF BRITISH COLUMBIA