



PhUS Council Minutes
Sept 26th 2022
12:00PM

Attendance:

President	Marcus Wong	P
VP Internal	Alecz Reyes	p
VP External	Charlene Yang	p
VP Academic	Grace Song	P
AVP Academic	Sarah Kim	p
VP Finance	Allan Ma	p
VP Social	Prianka Sharma	p
AVP Social	Palvy Sharma	p
VP Communications	Hanbin Sung	R
Secretary	Jessica Zou	P
Senator	Kanika Khosla	R
Sports Representative	Balpreet Kalkat	p
Sponsorship Coordinator	Angel Chiang	p
Grad Rep 2024	Sara Tavoossi	p
Grad Rep 2024	Madailein Schuckel	R
Grad Rep 2023	Maddison Gahagan	-
Grad Rep 2023	Maria Ahmed	-
PY1 Year Rep	David Wang	-
PY1 Year Rep	Jason Jeong	-
PY1 Year Rep	Meghan MacLauren	-
PY2 Year Rep	Maric Son	p
PY2 Year Rep	Ronak Amirsardari	P
PY2 Year Rep	Ruishen Yu	p
PY3 Year Rep	Vivak Maingi	-
PY3 Year Rep	Seong-Hoon Jung	p
PY3 Year Rep	Niharika Ghura	-
PY4 Year Rep	Jeremy Bulatao	-
PY4 Year Rep	HaeReen Kim	-
Faculty Representative	Dr. Sandra Jarvis-Selinger	R
Faculty Representative	Dr. Kerry Wilbur	P
Faculty Representative	Dr. Marion Pearson	R
Faculty Representative	Ginette Vallee	p
Faculty Representative	Jennifer Chatterton	p
Faculty Representative	Rae Thompson	R
Faculty Representative	Gloria Cheng	p

P (present) | A (absent) | R (regrets) | L (late)





Guests:

Jon-Paul Marchand

Harman Waring- Yearbook Rep

Meeting Presentation:

Meeting called to order at __12:01_ PM

Approval of Minutes

Moved: Grace Song ; **Seconded:** Prianka Sharma

Motioned: Be it resolved that the Pharmacy Undergraduate Society approves the Yearbook Club Fund Application

Moved: Alecz Reyes **Seconded:** Balpreet Kalkat

Approved: 12 ; Objections: 0; Abstained: 1

Discussions:

1. President

- a. Year Rep Elections have concluded! They will be on-boarded this week and will start attending our regular meetings next week (Oct 3rd).
 - i. PY1 Reps:
 - David Wang
 - Jason Jeong
 - Meghan MacLaren
 - ii. PY2 Reps:
 - Maric Son
 - Ronak Sardari
 - Ruishen Yu
 - iii. PY3 Reps:
 - Niharika Ghura
 - Seong-Hoon Jung
 - Vivak Maingi
- b. Exam software issues
 - i. Exam on Elentra/Entrada system (**NEW to the program, but used in MD program**)
 - Exam issues reported by PY2 class included:
 - Elentra exam link on Canvas gave students a **blank screen** or **error message** on Elentra -> in order to troubleshoot, students had to keep exiting Elentra and click the exam link on Canvas until the page loaded



- After entering the exam passcode on Elentra, the page was either blank or did not load -> students had to exit Elentra again and go back to Canvas until the quiz appeared
- Due to internet connection, “exam not saved” notifications kept appearing on students’ screens throughout the exam blocking the view of the calculator function and “question number” column
- Review was not offered at the end of the exam
 - *Dr. Seto did not offer an exam review, and is rescheduled for this Thursday*
 - *Check Canvas for review session offer and what will happen with the finalized grades for the PY2 Resp Quiz*
 - *PY2 reps will be contacted by Dr. Seto*
- Some students did not have enough time to complete all the questions
- Email to PY3’s cited server issues → switch to paper based for PSYCH quiz
- Canvas was down on the morning of the PY2 RESP quiz
 - Many students were unable to access checkpoints
 - Is there a correlation with this and the exam issues?
 - *No*
- Will this affect how we take exams moving forward?
 - Student question: can we switch back to Examplify?
 - *There were issues with Examplify (including the cost increase)*
 - *Not likely to switch back*
- Were these issues preventable?
 - *Issue not with software (Elentra or Canvas)*
 - *Questions and students were overwhelming the server*
 - *Med school also uses the same server*
- What steps are being taken to ensure these issues don’t arise for future exams?
 - *Mock exam stress test during a break time for 2 classes (400 students) on Oct 3 @1:50pm and see how the performance is (PHRM 141 and 241 students)*
 - *No exams will take place on Elentra until the problem is resolved*
 - *If the server is still not functional- the solution is still TBD*



2. VP Internal

- Clubs Fund application from Yearbook
 - Requesting **\$150** for Yearbook Club Information Night on **September 27 at 5:30-7:30PM**
 - *First time doing an info night with quite a few students who RSVP to recruit new members*
 - \$125 for pizza, \$15 for drinks, \$30 for gift cards; Yearbook Club will cover outstanding costs
 - *\$170 will be the total but Yearbook will be covering the rest of the cost (asking PhUS for \$150)*
 - Yearbook Club currently in **deficit due to lack of yearbook sales** due to Covid-19, thus requesting PhUS funding
 - **Request has been approved**
- Interclub Speaker Submission from PEAC
 - Dr. Thompson Wade from Therapeutics Initiatives would like to host a talk on the contemporary state of evidence on deprescribing
 - *Event date Nov 18th @12-1pm*
 - *No schedule conflicts*

3. VP External

4. VP Academic

5. VP Finance

6. Sponsorship Coordinator

7. VP Social

8. VP Communications

9. Secretary

10. Senator

11. Sports Reps

12. Grad Rep 2024

- a. Graduation Representative Emails and Google Drives
 - Emails are made each year based on the graduation year
 - Turnover process is painful without a Google drive from past years
 - Turnover report quality varies from year to year
 - Grad reps start from scratch each year
 - Would be helpful to know what was done in previous years
 - Pre-COVID knowledge is effectively gone (students are graduated already)
 - Easier to negotiate better deals and contracts if the email remains static between years
 - Suggestion 1: one grad rep email for PY3 and one grad rep email for PY4
 - Duties change for grad reps between years
 - Prevents overlap between the two sets of grad reps
 - *Change it to an email that does not include the years (ex. 2024) just PY3 and PY4*
 - *Set up the new email and forward any emails from the previous email address to the new address*



- 13. 4th Year Reps
- 14. Grad Reps 2023
- 15. 1st Year Rep
- 16. 2nd Year Rep
- 17. 3rd Year Rep

Round Table:

Faculty	Dr. Wilbur <ul style="list-style-type: none"> - First program committee meeting with Hajer(PY3) and Ronak(PY2) representatives - Meetings will be held Mondays and Fridays - There are student awards offered by UBC Health- check this week's Newsletters - PhUS Pipeline business agenda will be established after this week
President	- Onboarding the year reps with Alecz
Secretary	NTR
VP External	- Health student AMS Caucus: we want to find 2 reps from pharmacy program but still waiting for dates to be confirmed
VP Internal	<ul style="list-style-type: none"> - Start hiring for AVP (form is being made) - AVP will help with clothing orders
VP Academic	<ul style="list-style-type: none"> - Student Pipeline preliminary meeting without year reps first - First years wanted for Pipeline participation - Years reps to recruit - Self-care raffle is due soon for September
VP Social	<ul style="list-style-type: none"> - Lots of applicants for SoCo (50!) <ul style="list-style-type: none"> - Group interviews will be offered to successful applicants - Year reps need to decide to join SoCo committee ASAP <ul style="list-style-type: none"> - Will be talked about during onboarding meeting - Skits Night: talked to Faculty <ul style="list-style-type: none"> - After party: in the Nest - Get Grad reps involved + Kappa Psi + Yearbook for fundraising <ul style="list-style-type: none"> - Grad reps to sell skits recording for next year's events funding - Every year is allocated one skit and needs to start ASAP <ul style="list-style-type: none"> - Event is happening in March (last Friday of PAM usually- Mar 24th or Mar 31st) - Tony wants to present one of the skits from previous years during a class period (TBD) - SoCo meetings will be held around event dates (no regular meetings are held)
VP Sponsorship	NTR
VP Finance	<ul style="list-style-type: none"> - Reimbursements DELAY <ul style="list-style-type: none"> - AMS Finance Office started a new system - reimbursement can now take up to 2 weeks as they are VERY backed up - Short staffed





	<ul style="list-style-type: none"> - Beginning of the school year, influx of reimbursement requests - Payment made to UpToDate for this academic year <ul style="list-style-type: none"> - \$22,312 USD ~ \$30,100 CAD - Student Fees should be credited to our account in October (first week) <ul style="list-style-type: none"> - BPSc - 153 students enrolled, we keep 10% of their fees, will transfer them fees after we get our fees deposited (Jenny from BPSc Student Association reached out to me) - Sponsorship committee has completed taking in applicants - Bi-weekly meetings will be held for Sponsorship
Communications	NTR
Senate	
Sports Reps	<ul style="list-style-type: none"> - Sports committee has been finalized - First meeting is Sept 27th to plan event dates - Weekly meetings will be held around event dates
Grad Rep 2023	
Grad Rep 2024	<ul style="list-style-type: none"> - Distributed first round of name tags and will be doing that this week too - Second round of name tag sales happening soon - Hoodie sales is being planned - PCP planning (not in the Pit)
1st Year Rep	-
2nd Year Rep	-
3rd Year Rep	-
4th Year Rep	-

Meeting Adjourned 12:48pm:

Moved: Prianka Sharma ; **Seconded:** Hanbin Sung

Be it resolved that the PhUS council adjourns the meeting.

