



March Pipeline Meeting Minutes

Date & Time: March 11th, 2025, Tuesday

Zoom Link: <https://ubc.zoom.us/j/64282589718?pwd=RbIzI6zrL8NamVIKRTSaWU8H6GtSBI.1>

Meeting ID: 642 8258 9718

Passcode: 20250311

Attendance:

VP Academic	Mina Rim	P	Year 1	Ahmed Makhlof	P	Kimia Mirzaei	A
AVP Academic	Rachel Jung	P		Alyssa Burrows	R	Soeon Chang	P
1 st Year Rep	Goodnews Mayom	R		Daniel Gee	P	Sujin Lee	A
1 st Year Rep	Miffia Huang	P		Katherine Li	P		
1 st Year Rep	Pasley Merritt	P	Year 2	Amy Lee	P	Navreet Grewal	A
2 nd Year Rep	Grace Du	P		Edwin Wen	R	Pouya Pasha	A
2 nd Year Rep	Kat Su	P		Esther Lu	R	Ryan Johnson	P
2 nd Year Rep	Mitchell Mah	R		Jenny Kang	R	Susanna Zhong	R
3 rd Year Rep	Christina Feng	P	Year 3	Allison Jung	A	Patricia Jarin	P
3 rd Year Rep	Man Ting Xu	P		Carmela Sangalang	P	Rosemary Xue	P
3 rd Year Rep	Ryan Kwok	P		Daisy Ye	P	Sonia Plaha	P
4 th Year Rep	Allan Ma	-		David Qi	P	Sungmin Huh	A
4 th Year Rep	Harry Po	-		David Wang	P	Sunny Qin	R
Faculty	Dr. Kathy Seto			Jeevan Gill	R	Tam Nguyen	R
				Matthew Lee	P	Thazin Maung	A
				Meghan MacLaren	P	Tracy Shu	P
				Natalie Wu	P	Yolanda Sun	A
			Year 4	Kaitlyn Lee	-	Sarah Kim	-
				Mark Seo	-	Sophia Sung	-
				Mimi Nguyen	-	Trevor Chan	-
				Philip He	-		

P (present) | A (absent) | R (regrets) | L (late)

Guests: Dr. Kerry Wilbur, Dr. Janice Yeung, Reenad Khalid (Qatar), Jawaher Abdulla (Qatar)

Meeting called to order at 12:00 PM

Approval of Minutes: NA **Standing Business:** N/A





Introduction

- **Dr. Seto and Mina (VPA) to Co-Chair the Pipeline and lead discussion**
- **Rachel (PhUS AVPA) will be the secretary and taking minutes**
- **Purpose of Pipeline: Liaise information and concerns between pharmacy students & faculty**
 - Our Goal: To provide an opportunity to effectively communicate areas of concern with Faculty
 - Work together to create positive change
 - Two-way street: Faculty can also initiate feedback requests
- **Pipeline Process:**
 - Official requests generated by students or faculty via google form or email
 - 2 meetings per term to discuss concerns/ideas/suggestions via Zoom
 - For meeting preparation, pipeline members consult peers (~10students/PY), and summarize concerns
 - PhUS year reps to finish summary (shared document) 1-2 days prior to meeting
 - Meeting minutes will be approved via FB group chat (ideally) within 4 days of the meeting adjourned
 - Meeting minutes will be uploaded on UBC PhUS website
 - Unresolved issues will be noted in the shared document and addressed at the next meeting
 - VPA and AVPA will provide updates to pipeline members when developments for ongoing issues occur
- **PhUS Year reps have filtered through the Yearly concerns forms and will present the topic**
 - Dr. Seto and Year Specific Pipeline Members will have the opportunity to respond
 - If you agree with a certain concern you can feel free to comment in chat or use the react functions
- **General rule of thumb:**
 - Be respectful to each other
 - Dr. Seto and other Faculty members are here to help and provide insight to the concerns that we have, so please be kind!
 - Be collaborative, professional, engaged, and mindful of our limited time
 - Agenda items may need to be tabled for later discussion if time does not permit
 - Equity, Inclusion, Diversity. This is a SAFE SPACE!
 - Please be kind and empathetic to everyone (your peers, Dr. Seto, guests and other stakeholders)
 - One person speaking at a time
 - Use raise hand function on Zoom
 - Mute mic when not talking
 - Use people's preferred pronouns
 - Remember to refer people to Office of Student Services: Ms. Jennifer Chatterton is the go to for difficulties students are experiencing (Acute and Chronic, Mental, Health Conditions). Cassie Smith is our in-house Counsellor.
- **Attendance will be taken, send your regrets to VPA or AVPA beforehand! Questions?**





Discussions

1. Courses/IAs

- a. **Concern:** Too much time spent on identifying/prioritizing medical conditions in IA cases and not enough time spent on drug therapy alternatives + monitoring [PY3]
 - i. **Solution:** More time spent on drug therapy alternatives + monitoring

KS note: Appreciate this feedback, will bring this back to the IA team. Students who share this opinion, please include this in your course evaluations.

VP- reminder for the students to submit course evaluations with the concerns and the comments in regards to the course at the end of term.

- b. **Concern:** Lack of table space during IA cases [PY3]
 - i. **Solution:** provide larger tables or rearrange tables

KS note: This was addressed in the context of PY3 IA assessments during the October 2024 Pipeline meeting. My understanding is that PY3 IA assessments are now split across multiple rooms to allow for more desk space. Is there additional or new context that can be provided here?

KS- understand about the increased needs and will relay feedback about the table space to the higher command

- c. **Concern:** Absence of remedials for PBA and CBLs [PY3]
 - i. **Solution:** Provide PBA and CBL remedials

KS note: Would appreciate more context on this concern. Does “remedial” refer to a “deferred” opportunity to sit an assessment or a “supplemental” opportunity to pass an assessment? If it’s the former, students who have an approved academic concession will be provided with an opportunity to write a deferred PBA or CBL assessment. If it’s the latter, the program does not offer supplementals for individual program assessments (e.g. PBAs, CBLs, quizzes, EOBs, etc); supplementals may be granted for failed must-pass components (e.g. modules, ICE exam, etc) but are not granted for IA. KS- IA assessment and PBA will be able to remake if it a P/F assessment but does not offer supplemental opportunity to pass. Assessment program design is intentionally non-compensatory in nature, as IA is a skills-based assessment for cross-content understanding. Students must pass IA in order to demonstrate competency, making it difficult to offer supplementary exams for IA assessments.

VP- Understand with the student and faculty challenges with the IA assessments and taking feedback into consideration to provide further opportunities for competency in passing the IAs.

- d. **Concern:** Workload of IA Make-up assignments, especially when students are feeling unwell [PY3]
 - i. **Solution:** Reassess difficulty of assignments, setting up a system to flag if students concession multiple IA's in a week and consolidating make-up assignments

KS note: The faculty does have a system to monitor repeat concession requests and the Office of Student Services follows up with those who repeatedly concession. Make-up work should take approximately the same amount of time as attending the in-person session, however this can certainly vary depending on the student. We recognize that making up work that was done in-class by a group of students can be more time-consuming for an individual person. Please keep in mind that the program has a responsibility to ensure students are receiving the intended curriculum; however would appreciate knowing if there are specific make-up assignments that are unreasonably time consuming as this will help inform what changes need to be made. A reminder for students who are feeling unwell and unable to meet make-up work due dates, they are encouraged to submit a request for academic concession.

KS- academic concessions are available for the students to use if they are feeling unwell

VP- Understand the difficulty of having to do make up assignments when students miss 2-3 sessions of IA in the week of being ill.

KS- Depending on the types of make up assignments (case based, lab) if there is a specific type of assignment is need for change, it takes more time in adjusting for the changes.





PY3 student- "Is there a way to receive the makeup assignments as soon as the concession is approved? So students be able to work on it during the missed IA time block"

KS- Understand with the time crunch concerns when the concession has been approved

VP- please message if there are other suggestions on how to delegate make up assignments.

2. Exams/Assessments

a.

3. Financial Concerns

a.

4. Practicum

a. **Concern:** Acquiring housing for practicum is very difficult and expensive (several thousand \$) [PY2]

i. **Solution:** More proactivity on OEE's end in terms of keeping up the housing database (i.e. reaching out to preceptors regularly to find more new student friendly housing opportunities prior to placements being released in February)

KS note: Thank you for this feedback, will bring this back to the OEE team. Can students provide specific examples of how the database is outdated? Is information in the database not accurate? Is it not extensive enough? Would appreciate more details.

PY3 students- "As someone who's been 4/4 out of town and who lives out of province, I might be able to share what I think about the housing database", "I have used it and some of the contact information on there is no longer in use or cannot be reached", "There definitely are some outdated houses in it! But I used it for my island practicums", "Not pertaining to the database specifically but I'm quite concerned that PY3's have not yet ranked our PY4 placements ... how late does this mean we will receive our placements?"

KS- circling back to the OEE for the email that was bouncing back?

PY3 student- "There's also a lot of overlap between Airbnb and the database and often the rented wants you to go through Airbnb anyways" and did not reach out to the OEE on the outdated housing database.

PY3 student- "I feel like reaching out to hospital EEFs once yearly by OEE might be a good way to ensure student friendly housing because clinical pharmacists seem to be more open to housing us, but it rotates by year for whoever's open"

"I just heard that at this time last year the PY3 had already ranked a few weeks ago, and they heard end of June which is a tight timeline for August start... so a clarification on the timeline would be great"

KS- suggest contacting the OEE for the once yearly updates of the housing database.

5. Mental Health

a.

6. Miscellaneous

a. **Concern:** Student noticed e-cigarette use by another student after hours in the pharmacy building [PY2]

i. **Solution:** Schedule security regularly so that they begin to do random spot checks on our building to increase the sense of student safety

KS note: Noted with great thanks. Will pass this along to the Building Operations team.

KS- Students are encouraged to contact the security.

b. **Concern:** Pharmacy students are unable to access classrooms after hours in the pharmacy building [PY2]

i. **Solution:** After the investigation on the AV damages is complete, grant pharmacy students card access to the rooms after hours while having them remain locked to the general public.

KS note: Will refer students to the E2P Hub announcement from Dr. Marion Pearson

(https://ubc.instructure.com/courses/5743/discussion_topics/2532513) which addresses this concern. The faculty continues to explore other alternatives, but I can certainly understand this is frustrating for students.

KS- Understand with the frustrations and the concerns of the use of classrooms after





VP- PHUS, Faculty and the Dean are aware with the issue and need to look into the logistics for the future.

c. Concern: Pharmacy Building lacking the number of working outlets.

PY3 rep- Bringing up the concern of the lack of electrical outlets and the number of students bringing up issues the electrical capacity but the students wants to escalate the issue more

7. Faculty Updates:

a. KS: In-class noise level

- i. The program has received feedback from students with concerns about the noise level in the lecture theatre when students have personal conversations during lectures. This can be distracting for other students' learning and disruptive to the flow of the lecture if the instructor is having to repeatedly ask individuals to keep their voices down. We appreciate students making the commute to campus to attend in-person and understand that some of these conversations may relate to the content being taught, but would ask students to please be cognizant of their peers in the classroom environment.

b. KS: Student experience survey 2024-25

- i. The program will be gathering student feedback on a variety of topics relating to the E2P PharmD program for the purposes of program improvement. The information may be used for reporting for accreditation and other program evaluation purposes. Survey information will be circulated in the coming weeks and we would greatly appreciate the student perspective and constructive feedback to help inform program improvement.

c. KS: Piazza reminder

- i. Students are reminded to please keep their Piazza posts kind and professional. Please consider how comments are worded and be respectful to each other and to faculty/staff. A gentle reminder that Piazza posts are anonymous to other students but are not anonymous to faculty/staff.

d. IA Assessment Means

- i. Communication went out Feb 28th via student message channels that IA assessment means will be released going forward.

Meeting Adjourned: 12:35PM

Moved: ; Seconded:

